



MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S PARKS & SQUARE COMMITTEE MEETING HELD ON THURSDAY 13TH SEPTEMBER 2018 AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM

PRESENT: Councillors: J Davies (Chairman), S Green, V Davies, B Eddolls (Chairman of council), S Clarke, P Day & Mrs H Siphthorp, Clerk/RFO of the Council

Also in attendance: Advisor: Mr N Surman

1. **APOLOGIES FOR ABSENCE:** Cllr J Scarsbrook.
2. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:** Members were reminded to declare any interests in items on the agenda as the meeting progressed.
3. **CHAIRMAN'S ANNOUNCEMENTS**
None.
4. **QUESTIONS FROM MEMBERS OF THE PUBLIC PRESENT**
None as no members of public present.
5. **TO SIGN AS CORRECT THE MINUTES OF MEETING HELD ON 18TH JULY 2018**
RESOLVED – Proposed Cllr Green, seconded Cllr V Davies that the minutes be signed by the chairman as a true and accurate record. **RECORD OF VOTING** – 4 in favour, 2 abstentions.
Motion carried.
6. **CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD ON 18TH JULY 2018**
Monarch's Way additional signage – Cllr Green said she would report her findings at the next meeting.
New noticeboard for Mangersbury Road car park not yet installed.
Awaiting installation date for new metal fence for King George's field play area.
Community Payback Team (CPT) have done an excellent job strimming and clearing the grass verges on both sides of Mangersbury Road on Stow side of parish boundary. They have also cut down overhanging branches and cleared the footpath too.
CPT will return to QEII field & cricket ground over the coming weeks and will tackle the laurel tree that is encroaching on an adjacent property owner's garage.
Planning, traffic & parking committee had deferred the agenda item on the cycle rack, to the next meeting, as awaiting costs from GCC Highways before a decision can be taken.
Modified reprint of Stow Town leaflet. In hand and clerk has managed to obtain some new photographs. A proof of the artwork will be sent to all members for approval ahead of printing.
Bicycle on Huffkins – Clerk has contacted the manager to ask when the bike would be removed from the exterior of the building. Tesco had removed theirs without prompting.
Clerk showed the members a photograph of the out of use post box in the wall close to the Police Station. She said it is in need of refurbishment and as it was out of service the Post Office would not do this. Mr Surman said that he would undertake this in conjunction with the Stow Civic Society.
Clerk given permission to organise for overgrown ivy to be removed from the corner of the Shrubbery green directly opposite the Porch House.
She ended by saying she had asked GCC Highways to trim the low branches, on the tree adjacent to Fountain, that are currently blocking the view of drivers leaving the High Street.
7. **BONFIRE EVENT – FRIDAY 2ND NOVEMBER 2018 UPDATE**
All in hand with the clerk. Awaiting costs from Mr Boers in relation to reuseable plastic vessels and if appropriate Cllr Clarke said he would look into costs/delivery.

- 8. CHRISTMAS TREE LIGHTS SWITCH ON EVENT - FRIDAY 7TH DECEMBER 2018**
All in hand with the clerk. There is a possibility a violinist may come along but confirmation awaited.
- 9. CHRISTMAS LIGHTS FOR THE TOWN**
- i) To discuss draft letter to businesses asking for a voluntary donation towards the Christmas lights**
A few amendments were made and the clerk can now finalise and it can be distributed to all businesses in the town. It was also agreed that a board would be put up on the Stocks Green giving the names of any business or indeed any individual who has contributed to the Christmas lights fund.
 - ii) To approve expenditure for installation of Christmas lights by S Turner Electrical Limited**
RESOLVED – Proposed Cllr V Davies, seconded by Cllr Eddolls that the estimate of £1100 + VAT is approved. **RECORD OF VOTING** – All in favour. **Motion carried.**
 - iii) Hire of cherry picker**
It was agreed that a cherry picker would be hired. Clerk suggested the council revert to a diesel operated machine once again. All agreed.
- 10. VISITOR INFORMATION CENTRE (VIC)**
- i) Statistics in relation to number of visitors to VIC in August 2018**
Confirmed that footfall had increased by 455 when compared with same time last year.
 - ii) Revisions and updates to website**
Clerk updated members saying that the site would continue to grow working in conjunction with VIC staff.
- 11. TO CONSIDER APPLYING FOR A GRANT FROM CARING FOR THE COTSWOLDS SCHEME WITH A DEADLINE FOR APPLICATIONS OF 31ST OCTOBER 2018**
No action to be taken. However, this was passed to Mr Surman, as Chairman of the Stow Civic Society, to see if they would be interested in applying directly.
- 12. ALLOTMENTS**
- i) To discuss complaint from Spring Gardens Allotments Association with regard to dogs on the site**
An email from the secretary was read out. It was ultimately agreed that a new sign should be put at entrance to allotments adjacent to cemetery overflow car park and another on the vehicle access to the allotments in Spring Gardens.
 - ii) To review and update, if appropriate, Allotment Tenancy Agreement**
Members said they had no comment to make. Clerk to check with chairman of Spring Gardens Allotments Association to ascertain if he wishes to make any amendments.
- 13. SPRING GARDENS & KING GEORGE'S PLAYING FIELD PLAY AREA EQUIPMENT REPAIRS UPDATE AND CONFIRMATION OF LOWER COSTS FROM A NEW SUPPLIER**
Clerk said that she had been unable to make contact Playground Services who had been appointed to carry out the repairs to both play areas. She had found an alternative supplier and gave the costs which included some minor works on the gym equipment too. **RESOLVED** - Proposed Cllr Green, seconded Cllr J Davies that Green fields be appointed at a total cost of £1254 + VAT. **RECORD OF VOTING** – All in favour. **Motion carried.**
- 14. TO DISCUSS REPORT FROM TOWN'S TREE WARDEN WITH REGARD TO TREE PLANTING AT SOUTH EAST CORNER OF QEII FIELD & CRICKET GROUND**
This is deferred to the next meeting and clerk to resend information to all members.
- 15. TO DISCUSS ADDITIONAL DOG POO BIN FOR WELL LANE**
Clerk read out email from a resident from Well Lane asking for an additional bin to be placed. With new policy from CDC that says no more dog poo bins, as unsustainable in terms of emptying, no

further action will be taken. The only way this could be achieved is if one of the existing dog poo bins was not used and could be relocated.

- 16. TO DISCUSS QUOTES IN RELATION TO TREE WORKS ON LIME TREES IN SHEEP STREET**
Two estimates were discussed. **RESOLVED** – Proposed Cllr Green, seconded Cllr V Davies that Stockwell Davies Limited is appointed at a maximum cost of £500 + VAT. **RECORD OF VOTING – All in favour.**

- 17. TO DISCUSS DRAFT LIST OF POTENTIAL PROJECTS TO GO INTO COUNCIL'S 3 YEAR STRATEGY AND EXTEND IF POSSIBLE**
Clerk provided all members with a list of potential projects that came under the committee's remit. The majority had been collated as a result of the clerk/chairman having a walkabout. She encouraged all members to try to think of other projects that could be considered at the next meeting.

- 18. BATTLE'S OVER UPDATE AND DISCUSS ARRANGEMENTS FOR BEACON LIGHTING ON 11TH NOVEMBER 2018 ON QEII FIELD & CRICKET GROUND**
Cllr Eddolls said he would take the lead on the event as it is unlikely the clerk will be in attendance. Clerk ran through the timings. A risk assessment will need carrying out in advance of the event. Clerk has started to promote the event and is working on a poster for the various events in the town on this date.

- 19. ANY OTHER BUSINESS AND ITEMS FOR THE AGENDA FOR THE NEXT MEETING**
Chairman asked that the clerk to send a letter of thanks to a resident, living adjacent to Stocks Green, for kindly watering the small flower trough on the Stocks Green.

20. MEETING CLOSED: 8. 25 pm.

21. NEXT MEETING: Thursday 8th November 2018 at 7.00 pm.

Signed: _____ Chairman Dated: _____