



## Stow-on-the-Wold Town Council

Stow Youth Centre, Fosseway, Stow-on-the-Wold, GL54 1DW  
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

**Clerk & RFO - Heather Siphthorp**

You are hereby summoned to a Meeting of the **PARKS & SQUARE COMMITTEE** to be held at the above address on **THURSDAY 13<sup>TH</sup> SEPTEMBER 2018 at 7.00 pm** for the purposes of transacting the following business

Heather Siphthorp  
Clerk & RFO of the Council

7<sup>th</sup> September 2018

## A G E N D A

1. Apologies for absence
2. Declarations of interests in items on the Agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 18<sup>th</sup> July 2018
4. Chairman's announcements
5. Questions from members of the public\*
6. Clerk's report and matters arising from minutes of meeting held on 18<sup>th</sup> July 2018
7. Bonfire event – Friday 2<sup>nd</sup> November 2018 update
8. Christmas Tree Lights Switch On event – Friday 7<sup>th</sup> December 2018 update
9. Christmas lights for the town
  - i) To discuss draft letter to businesses asking for a voluntary donation towards the Christmas lights
  - ii) To approve expenditure for installation of Christmas lights by S Turner Electrical Limited
  - iii) Hire of cherry picker
10. Visitor Information Centre (VIC)
  - i) Statistics in relation to number of visitors to VIC for August 2018
  - ii) Revisions and updates to website
11. To consider applying for a grant from Caring for the Cotswolds scheme with a deadline for applications of 31<sup>st</sup> October 2018
12. Allotments
  - a) To discuss complaint from Spring Gardens Allotment Association with regard to dogs on the site
  - b) To review and update, if appropriate, Allotment Tenancy Agreement
13. Spring Gardens & King George's playing field play area equipment repairs update and confirmation of lower costs from new supplier
14. To discuss report from town's Tree Warden with regard to tree planting at South East corner of QEII field & cricket ground.
15. To discuss request for additional dog poo bin in Well Lane
16. To discuss quotes in relation to tree works on lime trees in Sheep Street
17. To discuss draft list of potential projects to go into council's 3 year strategy and extend if possible
18. Battles Over update and discuss arrangements for Beacon Lighting on 11<sup>th</sup> November 2018 on QEII field & cricket ground
19. Any other business (items to be discussed at the next meeting)
20. Date of next meeting – Arrange a date and time
21. Meeting Closed

**\*Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.  
Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.