



MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S PLANNING, TRAFFIC & PARKING COMMITTEE MEETING HELD ON TUESDAY 4TH SEPTEMBER 2018 AT THE STOW YOUTH CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM

PRESENT: Councillors: A White (Chairman), J Scarsbrook, V Davies, B Eddolls (Chairman of council), Mrs H Siphthorp, Clerk/RFO of the council & 3 members of public

Also in attendance: Advisor C Ayers & observing Ms E Sajewicz, Deputy clerk of the council

- 1. APOLOGIES FOR ABSENCE:** Cllrs M Moseley, P Day, S Clarke & Advisors Messrs J Baggott & G Parke
- 2. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**
Members were reminded to declare any interests in items on the agenda as the meeting progressed.
- 3. MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF MEETING HELD ON 24TH JULY 2018**
RESOLVED – Proposed Cllr V Davies, seconded Cllr White that the minutes should be signed, by the chairman, as a true and accurate record of the meeting. **RECORD OF VOTING** – 3 in favour, 1 abstention. **Motion carried.**
- 4. CHAIRMAN'S ANNOUNCEMENTS**
The chairman welcomed the recently appointed Deputy clerk to the meeting.
- 5. QUESTIONS FROM MEMBERS OF THE PUBLIC**
Two members of public present said they would like to speak about item 10 on the agenda.
- 6. TO CONSIDER CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF MEETING HELD ON 24TH JULY 2018**
Cllr Day attended the CDC Planning committee when the "Windyridge", Station Road, application was heard and he reiterated the council's objections. It was permitted by the committee but the applicant was asked to carry out additional landscaping work on the site.
Clerk read out response from GCC Highways in relation to possible new waiting restrictions on the Lower Swell Road outside the former Stow Agriculture building. GCC Development Team had not thought these would be necessary as in their opinion there will be plenty of on site parking for the development. The officer had, however, agreed to monitor the situation and if parking became a problem then he would have to consider a TRO but it would not be until new financial year at the earliest.
Clerk had received a response from GCC in relation to the mobile air quality equipment they had purchased. Clerk read out email which basically said the equipment is currently in Cheltenham and will remain there for the foreseeable future. He also pointed out that regulations on air quality monitoring involved monitoring air quality over a long duration in order to record annual mean levels of air pollutants. He suggested looking at alternative options and gave examples. Clerk was requested to contact the Clerk at Chipping Norton Town Council to ascertain what means they used to collect data on pollution in their town. It will be put on the agenda once a response has been received.
The advertising banner erected in the garden of a property on the corner of St Edward's Drive/Oddington Road had been taken down.
Cllr Smalley had agreed to be the council's Snow Warden once again. However, in view of his current ill health it was agreed that this would be placed as an agenda item for the next meeting in the hope of nominating another member to take on the role in the interim.

Cllr White was due attend GCC's Traffic regulation committee meeting yesterday but at the last minute was unable to attend. This was in relation to new waiting restrictions in Union Street the outcome of which is currently unknown.

7. TO RETROSPECTIVELY REPORT COMMENTS ALREADY MADE TO CDC PLANNING ON THE FOLLOWING APPLICATIONS AS NO MEETING IN AUGUST 2018

Clerk explained that all members had been consulted on the following applications by email and as a result the following comments had been sent to CDC Planning.

- a) **Planning Application No 18/02579/FUL – 4 Oddington Road** – Erection of garage - No objection.
- b) **Planning Application No 18/02544/FUL – 8 Wraggs Row** - Demolition and replacement of rear extension, dormer windows to rear, re-roofing and roof alterations to existing rear extensions, replacement doors and windows and new boundary walls - No objection.
- c) **Planning Application No 18/02177/LBC – 8 Wraggs Row** - Demolition and replacement of rear extension, dormer windows to rear, re-roofing and roof alterations to existing rear extensions, replacement doors and windows and new boundary walls - No objection.
- d) **Planning Application No 18/2836/FUL – The Rectory, Sheep Street** – Demolition of car port and erection of replacement car port - No objection.

8. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS:-

- a) **Planning Application No 18/02038/FUL – Fleece House, Sheep Street** – Change in external materials to existing dormer windows (retrospective)
Cllr Eddolls declared a personal interest in this application and did not participate in the discussion or the vote.
RESOLVED – Proposed Cllr Scarsbrook, seconded Cllr V Davies no objection to this application. **RECORD OF VOTING** – 3 in favour, 1 abstention. **Motion carried.**
- b) **Planning Application No 18/02653/FUL – 15 Spring Gardens, Back Walls** – Erection of two storey side extension, single storey rear extension, log store, garden sheds and fence
RESOLVED – Proposed Cllr White, seconded Cllr Eddolls no objection to this application. **RECORD OF VOTING** – All in favour. **Motion carried.**
- c) **Planning Application No 18/02940/FUL – Pitts Barn, Moreton Road** – Extension to existing garage and erection of oak framed linking structure
RESOLVED – Proposed Cllr Scarsbrook, seconded Cllr Eddolls no objection to this application. **RECORD OF VOTING** – All in favour. **Motion carried.**
- d) **Planning Application No 18/02978/FUL – Swingletrees, Lower Park Street** – New garage and office building
Cllr Eddolls declared a personal interest in this application and did not participate in the discussion or the vote.
RESOLVED – Proposed Cllr Scarsbrook, seconded Cllr V Davies no objection to this application. **RECORD OF VOTING** – 3 in favour, 1 abstention. **Motion carried.**
- e) **Planning Application No 18/02974/FUL – Naldra, St Edward's Drive** – Demolition of existing bungalow and erection of two storey dwelling
RESOLVED – Proposed Cllr White, seconded Cllr Eddolls no objection to this application. However, council would like to make an observation that this a large building alongside an historic listed building. **RECORD OF VOTING** – All in favour. **Motion carried.**
- f) **Planning Application No 18/02947/FUL – 13 Eastview Close** – Garden room extension
RESOLVED – Proposed Cllr Scarsbrook, seconded Cllr V Davies no objection to this application. **RECORD OF VOTING** – All in favour. **Motion carried.**

- g) **Planning Application No 18/02897/FUL – Branwin, Maugersbury Park – Alterations and additions**

Cllr Eddolls declared a personal interest in this application and did not participate in the discussion or the vote.

RESOLVED – Proposed Cllr White, seconded Cllr Scarsbrook no objection to this application. **RECORD OF VOTING** – 3 in favour, 1 abstention. **Motion carried.**

- h) **Planning Application No 18/03196/TPO – Newlands, Evesham Road - G1 - Limes (treat as one crown) - Crown raise by 3-4M to open up view under crown from windows, (this growth is mainly aged ipicormic growth). Reduce crown away from building/roof by 2-3 M by pruning secondary growth, 100mm cuts max; T24 - Beech - Crown raise by 2-3M. Rebalance crown by the reduction of extremities back into balance 2-3M varying; T25 - Copper Beech - Crown raise by 2M. Rebalance crown by the reduction of extremities back into balance 1-3M varying**

RESOLVED – Proposed Cllr Eddolls, seconded Cllr White no objection to this application. **RECORD OF VOTING** – All in favour. **Motion carried.**

9. TO NOTE DECISION NOTICES

Planning Application No	Location	Description	STC's Comments	CDC Decision
18/01938/FUL	The Organic Shop, The Square	Replace "Dutch Blind" above no 1 shop window and install new matching "Dutch blind" awning above adjacent shop front window	No objection	Permits
18/01939/LBC	The Organic Shop, The Square	Installation of new shop sign on existing wall brackets to shop frontage. Replace "Dutch Blind" above no 1 shop window and install new matching "Dutch Blind" awning above adjacent shop front window	No objection	Permits
18/02070/FUL	Windyridge, Station Road	Erection of a single dwelling house, detached garage and associated works, formation of a new access and erection of garage to serve Windy Ridge (amendments to size and design of dwelling approved under permission 16/03900/FUL)	Object	Permits
18/02104/FUL	Hastings House, High Street	Erection of a two storey side and single storey side extension	Object	Permits
18/02579/FUL	4 Oddington Road	Erection of garage	No objection	Permits
16/03252/ADV	The Coffee House, 3-4 Church Street	Change of lighting above signage on front of building	Object	Refused

16/03292/FUL	The Coffee House, 3-4 Church Street	Retention of flue to rear of property	Object	Refused
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10. TO DISCUSS THE POSSIBILITY OF EXTENDING FOOTWAY ON WESTERN SIDE OF THE A429 FROM BP GARAGE DOWN STOW HILL

Two members of public were given the opportunity to speak. One had sent in a letter which had been circulated to all members ahead of the meeting. Both members of public are strongly in favour of extending the footpath on this side of the Fosseway. Another resident had also written in and as some members could not recall this letter the clerk read it out. She was also in favour of the footpath extension. The members are sympathetic to the issues raised but currently do not have any budget to cover what will be a relatively large cost. Clerk is currently discussing with GCC Highways officers to see if they would be prepared to fund this project in the longer term.

11. TO DISCUSS NUMEROUS A BOARDS, BANNERS AND POSTER ADVERTISING AROUND THE TOWN

Deferred to next meeting to allow the member who raised this issue at the last meeting to speak. All in favour.

12. TO DISCUSS THE RECOMMENDATION BY THE PARKS & SQUARE COMMITTEE TO REQUEST GCC HIGHWAYS SUSPEND ONE OF THE DISABLED PARKING BAYS, OUTSIDE THE FORMER R A BENNETT BUILDING IN THE SQUARE, TO ALLOW FOR THE INSTALLATION OF A BICYCLE RACK

Deferred to next meeting as awaiting potential cost implications from GCC Highways. All in favour.

13. TO CONFIRM THE FOLLOWING ROAD CLOSURES IN THE TOWN

- a) A429 from High Street entrance to Unicorn traffic lights from 17th to 26th September 2018 to allow contractors to install a new foul sewer into the existing main foul sewer within the A429 for new development adjacent to Unicorn car park. The road will be closed for the duration 24/7
- b) A436 Oddington Road (for carriage resurfacing) from just before King George's Field to the junction with Union Street from 9.30 am to 3.30 pm on 5th to 14th September 2018 excluding weekends

Both were noted by members.

14. TO RETROSPECTIVELY APPROVE EXPENDITURE, UTILISING MONIES ALLOCATED IN BUDGET FOR "OFF STREET PARKING", FOR BENCHMARKING SURVEY AT A COST OF £2100 + VAT AND £250 + VAT FOR PEOPLE & PLACES TO PRESENT FINDINGS AT A PUBLIC MEETING TO BE HELD ON TUESDAY 23RD OCTOBER 2018 AT 7.00 PM

RESOLVED – Proposed Cllr White, seconded Cllr Eddolls that expenditure approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

15. TO NOTE DIGBETH STREET PARTIAL PEDESTRIANISATION HAS BEEN SHELVED DUE TO NEW LEGISLATION FROM DfT PUTTING A DIRECT HALT ON ALL NEW SHARED SPACE SCHEMES BY SUSPENDING THE INTERIM LOCAL TRANSPORT NOTE 1/11 SHARED SPACE

Members noted with disappointment.

16. ANY OTHER BUSINESS (items to be placed on the agenda for the next meeting) – None.

17. DATE OF NEXT MEETING – Tuesday 25th September 2018 at 7.00 pm.

18. MEETING CLOSED: At 8.03 pm.

Signed: _____ Chairman Dated: _____