



MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD ON THURSDAY 28TH JUNE 2018, AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.15 PM

PRESENT: Councillors: B Eddolls (Chairman), M Curtis (Vice Chairman), P Day, J Davies, V Davies, J Scarsbrook, M Moseley, C Smalley & Mrs H Siphthorp, Clerk/RFO of council and 8 members of the public

Also in attendance: Ward District Cllr D Neill

1. **APOLOGIES FOR ABSENCE:** Cllrs S Green, A White, S Clarke & Ward County Cllr N Moor
2. **DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA**
Members were reminded to declare any interests that may arise during the course of the meeting.
3. **MINUTES OF MEETING HELD ON 31ST MAY 2018**
RESOLVED – Proposed Cllr V Davies, seconded Cllr Smalley that the chairman should sign the minutes as a true and accurate record. **RECORD OF VOTING** – 7 in favour, 1 abstention. **Motion carried.**
4. **CHAIRMAN'S ANNOUNCEMENTS**
Chairman said that an email had been received from Dr Judy Thornett earlier in the day. The clerk read this out which in summary said that the partners would be applying for change of use on the current surgery from a "community building" to "residential". Council will comment on this when notification of the planning application is received.
5. **QUESTIONS FROM MEMBERS OF THE PUBLIC PRESENT**
Several members of public present were members of the Stow Traffic Action Committee (STAC). They asked for an update on the proposal for a 7.5 tonne weight restriction on Burford Bridge. Chairman said an announcement would be made under item 8.
6. **CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF MEETING HELD ON 31ST MAY 2018**
Still not received a written quote from the electrician in connection with installing a new junction box in Stow Pharmacy for the defibrillator. Clerk to find an alternative supplier in view of time lapse. Meeting with GCC officer in relation to bus services in the town had been cancelled and will be rearranged when Cllr White is fully back on board.
Clerk said she will chase up GCC in relation to developer of former Methodist Chapel reinstating the grass on the shrubbery as no action has been taken to date.
Clerk said that she had found a copy of the Stow on the Wold Almhouse Association constitution. Cllr Curtis requested that the clerk write to the chairman to point out that council can nominate members/non members of council to be trustees which is detailed in the constitution. All in favour. Clerk still to organise a company to come out and value all the council's assets.
Letters of thanks were read out from Stow Community Land Trust, Stow Cricket Club, Villager Community Bus & North Cotswolds Rotary Club for the grants that had been awarded by council. Clerk said that sadly the event paid for via the grant to North Cotswolds Rotary Club for Year 6 pupils at Stow Primary School is not going ahead due to a double booking. She confirmed that the grant will be repaid directly into the council's current account.
The clash of Fun Fair and Farmer's Market in June will be on the agenda for the July 2018 meeting.
7. **POLICE REPORT**
The monthly report had been placed in front of members. Chairman summarised saying that for the period March – May 2018 the number of incidents had increased to 38 from 17 when compared with



the same period last year. The report said not to be alarmed by these figures as there had been a significant increase in anti social behaviour which were domestic rather than public issues. Clerk said that the police continue to do regular speed checks on the Oddington Road. The last time they stopped 8 cars who were doing over 35 and they were all given verbal warnings. Further speed checks will continue on a regular basis.

8. REPORT FROM WARD COUNTY CLLR NIGEL MOOR

Cllr Moor was unable to attend the meeting but asked the clerk to advise members that he had met Cabinet member for infrastructure at Oxfordshire County Council and it was agreed that if an experimental traffic order goes ahead at Burford bridge there will be similar HGV weight restriction on Sheep Street. He confirmed that any related costs would be borne by GCC. Clerk was asked to clarify the situation for over 7.5 tonne vehicles using the road for access and will contact GCC. A member of the STAC thanked the council and Cllr Moor for pursuing this matter. Clerk confirmed that the 20 mph zone is currently under construction following the issue of the TRO. The markings on the road in Digbeth Street are incorrect and this should be rectified in the morning. Clerk had also received confirmation that GCC has agreed the 50/50 funding for the partial pedestrianisation of Digbeth Street.

9. REPORT FROM WARD DISTRICT CLLR DILYS NEILL

Cllr Neill began her report by saying that she had attended a meeting at CDC earlier in the day to discuss the Local Plan. It is hoped that this will be adopted at the council meeting to be held on 3rd August 2018. She said that there is no further development planned for Stow. Cllr Day spoke briefly about a meeting that he, the clerk and Mr Parke had attended earlier in the week with various planning officers. He said it was an extremely productive meeting and a good partnership is being forged in the hope of achieving the aims of the council via the emerging Neighbourhood Development Plan. Cllr Neill then resumed and talked about the problems the Liberty development was having on the adjacent property owners particularly in Bartletts Park area. The dust from the stone grinder was intolerable and had obviously been exacerbated by the hot dry weather. This has now been taken up by the CDC Environmental team and she would follow this through to ensure some action is taken. She said that Brio will be sending out a newsletter in relation to the site in due course. This will be delivered to all properties in Stow. She said that dust is not included on the planning conditions which was met with surprise by members. She has asked for a meeting with CDC officers in relation to the Gypsy Fair as this time there had been damage to the public conveniences in Mangersbury Road car park and environmental health issues on site. She ended her report saying she had met with Cllr Moor, PCSO Symes and residents of Union Street in relation to the new waiting restrictions. Chairman thanked Cllr Neill for her report.

10. NEW WEBSITE FOR COUNCIL

Clerk proposed that she and Cllr Clarke work on a new website for council. She also confirmed that the current web designer is happy for the council to use an alternative specialist parish council website company. He said he would be happy to continue to host the domain name and the email addresses if required. However he made it clear that if the domain name was hosted by the new website company then he would not be prepared to just host the email addresses. Unanimously agreed that the clerk/Cllr Clarke should progress this matter.

11. PURCHASE OF YOUTH CLUB BY COUNCIL

Clerk confirmed that the survey of the building had taken place and council await the report.

12. TO RECEIVE REPORTS FROM THE CHAIRMAN OF THE FOLLOWING COMMITTEES:-

a) Burial Board

- i) Committee recommend to council that a sum of £5245 (total cost £10,245) be taken out of General Reserves to make up deficit from budget for resurfacing the overflow cemetery car park**



RESOLVED – Proposed Cllr Moseley, seconded Cllr Scarsbrook that expenditure is approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

b) Finance & General Purposes Committee

i) To approve bank reconciliation to 31st May 2018

RESOLVED – Proposed Cllr Moseley, seconded Cllr Day that current account reconciliation is approved at £110,728.01 which takes into consideration unpresented cheques as detailed. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) To approve expenditure to date for June 2018

RESOLVED – Proposed Cllr Moseley, seconded Cllr Smalley expenditure approved as detailed in Appendix 1 on Page 127. **RECORD OF VOTING** – All in favour. **Motion carried.**

iii) To approve that all expenditure in relation to recruitment of new Deputy Clerk is met from General Reserves

Currently the costs to date for advertising the vacancy amount to £632.43 + VAT.

RESOLVED – Proposed Cllr Curtis, seconded by Cllr Eddolls that above expenditure and any other related ongoing costs be taken from General Reserves. **RECORD OF VOTING** – All in favour. **Motion carried.**

iv) Committee recommend to council expenditure approval for CCTV £1250, new door buzzer £400 & painting and decorating council office, hall, stairs, landing including three rooms upstairs £1500 and to fund from General Reserves

RESOLVED – Proposed Cllr Moseley, seconded Cllr V Davies expenditure approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

c) Parks & Square Committee

Cllr J Davies reminded all members that the Dog Fouling event will be taking place on Monday 9th July 2018 and urged people to come along and participate. Meet at council office at 6.30 pm. She said that minutes of last meeting held on 5th June 2019 had been circulated.

i) To approve committee's recommendation to council that a sum of £2368 (total cost £3368 + VAT) be taken from General Reserves to make up deficit in budget for repairs to play equipment at King George's field and Spring Gardens play areas
RESOLVED – Proposed Cllr Curtis, seconded Cllr V Davies that expenditure approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) To approve committee's recommendation to council that a sum of £4012 (total cost £7012 + VAT) be taken from General Reserves to make up deficit in budget for repairs to play equipment at King George's play area
RESOLVED – Proposed Cllr Curtis, seconded Cllr V Davies that expenditure approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

iii) To approve committee's recommendation to increase the allotment rent from £22 to £23 effective from 1st January 2019 per plot irrespective of size
Cllrs J Davies, Eddolls & Curtis declared an interest as they are all tenants. **RESOLVED** – Proposed Cllr V Davies, seconded Cllr Smalley that rent increase is approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

d) Planning, Traffic & Parking Committee

Cllr Day said no meetings had taken place since the last council meeting. He said that the Planning Inspectorate had made a decision on the two Appeals for White Hart Lane



developments. Appellant had won both. Summarising Cllr Day's comments he said that as a result of this decision the council basically is wasting its time objecting to lack of parking on any planning application in the future.

e) Neighbourhood Development Plan Group

Cllr Day reiterated that the meeting referred to earlier in Cllr Neill's report was very encouraging and that the officers were very supportive and willing to help. The group continue to meet on a fortnightly basis.

13. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL

Cllrs V Davies & J Scarsbrook had been to Stow Primary School and a couple of pupils had assisted them in marking stencils in relation to dog fouling. She said that they did not find any faeces on King George's playing field or any of the areas around the school where they walked. Cllr J Davies had attended a training course on "Chairmanship Skills" and said it was very interesting.

Cllrs J Davies & M Curtis had attended a meeting of Stow Almhouse Association. They said that interviews would be taking place shortly for a vacant property.

Cllr Curtis said he had not received the minutes of the last meeting of St Edward's Hall committee so did not know when the next meeting is. Clerk said she had already requested them but the secretary said he had already sent to Cllr Curtis. Cllr Curtis confirmed he had not received and asked the clerk to request them once again.

14. TO DISCUSS THE CORRESPONDENCE RECEIVED BY COUNCIL

Council had been contacted by a gentleman who is setting up a Cotswold bike project as a Community Interest Company. He has an arrangement with GCC who will supply landfill bikes for recycling. He is looking for premises ideally in Stow or Bourton on the Water areas. If anyone knows of anywhere that could be suitable – even an unused barn on a farm – please contact the clerk.

15. ANY OTHER BUSINESS - ITEMS TO BE DISCUSSED AT THE NEXT MEETING

Grass verge from Stow vets surgery to Mangersbury parish boundary to be put on the agenda for next meeting.

16. **MEETING CLOSED:** 8.30 pm.

17. **NEXT MEETING:** Thursday 26th July 2018 at 7.15 pm.

Appendix 1

Cheques & Direct Debit payments				
Cheque/Direct Debit No	Name	Description	Net	VAT
3114	GMTF	Membership	£250.00	
3115	The Acorn Workshop	New VIC noticeboard	£835.00	
3116	Ms L Burke	Expenses	£40.02	
3117	Ms E Sajewicz	Neighbourhood Plan administration	£116.25	
3117	Ms E Sajewicz	Office Administration	£186.83	
3118	Stow Civic Society	Grant towards design of new museum	£300.00	



3119	Stow Community Land Trust	cabinets in library		
		Grant towards running costs	£417.00	
3120	Villager Bus	Grant towards running costs	£900.00	
3121	Rotary Club North Cotswolds	Grant for Drama Workshop for Stow Primary School year 6 leavers	£250.00	
3122	Mrs B Magson	Christmas tree festival grant	£250.00	
3123	Stow Cricket Club	Grant for new sign	£225.00	
3124	Centre 67	Grant for youth club	£5,000.00	
3125	Stow RBL Club	Hire of room & refreshments for Annual Town Meeting	£210.00	
3126	T20 Media	Visitor Information website amends	£50.00	
3127	CGS	Gang mowing & maintenance	£2,590.00	£518.00
3127	CGS	Hanging baskets & planters	£550.00	£110.00
3128	Cotswold Times	Underpayment of invoice from previous financial year	£37.50	£7.50
3129	M R Koating	Refurbishment of lych gates at cemetery	£300.00	£60.00
3130	Richard Coglan Ltd	Photocopying	£44.76	£8.95
3131	Paperstation Ltd	Stationery	£39.34	£7.87
3132/3133	Administration	Staff costs	£2,682.59	
3134	Mr J Wise	June litter pick of two play areas	£35.00	
3135	Stockwell-Davies	Tree work allotments	£190.00	
3136	GAPTC	Chairmanship training course for Cllr J Davies	£50.00	
DD112019	British Telecom	Internet	£61.69	£12.33
DD122019	Castle Water	Water supply cemetery	£10.18	
DD132019	Lloyds charge card	Postage stamps	£58.00	
DD142019	Grundon Waste	Cemetery waste collection	£55.23	£11.05
DD142019	Grundon Waste	Office Waste	£52.76	£10.55
DD152019	PWLB	Cemetery	£678.00	
DD162019	HMRC	PAYE & National Insurance	£2,811.67	
			£19,276.82	£746.25

Signed: _____ Chairman

Dated: _____