



## Stow-on-the-Wold Town Council

Stow Youth Centre, Fosseyway, Stow-on-the-Wold, GL54 1DW  
Email: [info@stowonthewold-tc.gov.uk](mailto:info@stowonthewold-tc.gov.uk) Tel: 01451 832 585

**Clerk & RFO** - Heather Siphthorp

You are hereby summoned to a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** to be held at the above address on **WEDNESDAY 6<sup>TH</sup> JUNE 2018** at **7.00 pm** for the purposes of transacting the following business

Heather Siphthorp  
Clerk & RFO of the Council

**Dated:** 30<sup>th</sup> May 2018

## A G E N D A

### Public participation\*

1. To elect a chairman
2. Apologies for absence
3. Declarations of interests on items on the Agenda
4. Minutes – to sign as a correct record the minutes of meeting held on 5<sup>th</sup> April 2018
5. Chairman's announcements
6. Clerk's report and matters arising from minutes of above meeting
7. CCTV & front door access
8. Operational and related costs of purchasing the Youth Club
9. To discuss the following draft policies:-
  - a) Lone Working Policy
  - b) Absence Management
  - c) Social Media Policy
10. 3 year financial strategic plan update
11. Council newsletter
12. Annual Risk Assessment
13. Any other business & any items to be discussed at the next meeting
14. Date of Next Meeting – To be arranged
15. Meeting closed

**\*Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.  
Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.