



Stow-on-the-Wold Town Council

Stow Youth Centre, Fosseyway, Stow-on-the-Wold, GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

You are hereby summoned to the **MONTHLY COUNCIL** to be held at the above address on **THURSDAY 26TH APRIL 2018 at 7.15 pm** for the purposes of transacting the following business

Heather Siphthorp
Clerk & RFO of the Council

Dated: 20th April 2018

A G E N D A

Public participation*

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of council meeting held on 29th March 2018
4. Clerk's report & matters arising from minutes of above meeting
5. Chairman's announcements
6. Police report
7. Report from Ward District Cllr Dilys Neill
8. Report from Ward County Cllr Nigel Moor
9. To receive reports from the Chairman of the following Committees:
 - a) Burial Board
 - b) Finance & General Purpose Committee
 - i) To approve accruals and earmarked reserves as recommended by committee for year end 31st March 2018
 - ii) To review updated asset register as at 31st March 2018
 - iii) To approve bank reconciliation to 31st March 2018
 - iv) To approve regular payments list for year end 31st March 2019
 - v) To approve expenditure to date for April 2018
 - vi) To review and compare estimates for council's insurance cover for the next 3 years effective 1st June 2018
 - vii) To approve recommendation by committee to increase the burial fees by 5% across the board with immediate effect
 - viii) To approve recommendation by committee to appoint Bridget Bowen to do the internal audit for year end 31st March 2019, covering two checks during the year at a cost of £600, which includes free financial advice throughout the year.
 - ix) To discuss the internal auditor's report for year end 31st March 2018
 - c) Parks & Square Committee
 - d) Planning, Traffic & Parking Committee
 - e) Neighbourhood Development Plan Group
10. Report by any members who have had a meeting or attended any event on behalf of council
11. To discuss Historic England's consultation to amend the entry for Abbotswood, Abbotswood House, Tewkesbury Road, Stow on the Wold, on Register of Parks & Special Historic Interest in England
12. To discuss any correspondence received by council
 - i) Call for resolutions for GAPTC Annual General Meeting to be held on Saturday 21st July 2018
 - ii) Would anyone like to represent the council at the Fields in Trust, AGM to be held on in London on Tuesday 5th June 2018 at 1.30 pm
13. Any other business (items to be discussed at the next meeting)
14. Meeting closed
15. Date of next meeting – Thursday 31st May 2018 at 7.15 pm

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.