



**MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S PARKS & SQUARE COMMITTEE MEETING HELD ON THURSDAY 12<sup>TH</sup> APRIL 2018 AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.15 PM**

**PRESENT:** Councillors: S Green (Chairman), J Davies, S Clarke, B Eddolls (chairman of council), P Day & Mrs H Siphthorp, Clerk/RFO of the council & 2 members of public

**Also in attendance:** Advisor: Mr N Surman

**Public Participation:** Members of public present were given an opportunity to speak during the course of the meeting at the chairman's discretion.

**1. APOLOGIES FOR ABSENCE:** Cllrs: V Davies, M Curtis, J Scarsbrook & Advisor Mr G Parke

**2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:** Members were reminded to declare any interests in items on the agenda as the meeting progressed.

**3. MINUTES OF MEETING HELD ON 8<sup>TH</sup> MARCH 2018**

**RESOLVED** – Proposed Cllr Green, seconded Cllr Eddolls that the minutes should be signed as a true and accurate record. **RECORD OF VOTING** – 4 in favour, 1 abstention. **Motion carried.**

**4. CLERK'S REPORT AND MATTERS ARISING FROM ABOVE MINUTES**

Monarch's Way footpath additional signs. A reply had been received from GCC public rights of way officer who said in principle the locations of the additional signs proposed by the Stow Civic Society were approved. Clerk will now take up with GCC Highways who also have to approve and give permission for erecting on public highway and associated searches that will be required.

The new welcome signs have been erected on the QEII field.

The manufacturer of the over road Christmas decorations had written confirming that the new signs for this year will allow a double decker bus to go underneath.

Finance & General Purpose committee discussed the possibility of earmarking any unspent monies from year end 31<sup>st</sup> March 2018 towards the new metal fence at King George's play field play area.

They said a decision would be taken after year end closure and this project along with others would be considered and recommendations to council will be made in relation to using monies from General Reserves.

Litter pick campaign w/c 16<sup>th</sup> April 2018 for 2 weeks. Stow Primary School, Stow's Brethren, Tesco, Stow Conservative Association, Stow Civic Society & Stow Youth Club have all agreed to help. A couple of residents had offered to help and one lives in Oddington. Members of council are scheduled to meet at 6.00 pm on Tuesday 17<sup>th</sup> April 2018 at the council office. Everyone has been allocated areas of the town by the clerk.

Cllr Smalley hopes to begin moving the debris, from QEII field that has accumulated as result of the work carried out by the Community Payback Team when the ground dries up.

Community Payback Team are currently working down Well Lane and clearing the grass verges.

Clerk to write to adjacent landowner to request that they clear the ditches of silt that has built up over several years.

St Edward's Church bell ringers say they hope to get enough people together to ring the bells, along with the rest of the nation, in celebration of 100 years since WW1. RBL Stow are still firming up on what they are organising for the 11<sup>th</sup> November 2018. Stow Fire Brigade has also confirmed that they can be on site for the Beacon Lighting in the evening.

**5. CHAIRMAN'S ANNOUNCEMENTS**

None.

**6. CHRISTMAS TREE LIGHTS SWITCH ON EVENT – FRIDAY 7<sup>TH</sup> DECEMBER 2018**

Event will start at 3.30 pm with the finale being Father Christmas arriving in the square on the Stow fire engine. Clerk to liaise with the crew to ascertain if they could arrive earlier than the past few years – from say 5.30 pm and depending on their availability would define the finale time. Made contact with Blockley Brass Band who will discuss with the members but it is unlikely they will be able to come along as many work full time. Clerk has contact details for a couple of local choirs and will try to make contact. She has yet to ask the Scottish piper if he can come along during the afternoon. Clerk will liaise with Mr Parke on partial road closure application. Clerk to apply for Street Trading License. Express Presentations booked for PA system and background music. Hatwell's will bring along a couple of attractions. Clerk will look at a poster design saying she had some good photographs from last year when it snowed. PTFA are on board as are Stow Soup Society. On the latter it was agreed that the soup would remain free of charge but a bucket would be placed on the stall asking for donations.

**7. TO DISCUSS PROPOSALS FOR NEW SIGN FOR STOW CRICKET CLUB**

The chairman of Stow Cricket Club was present and began by saying that it is likely the refurbishment of the pavilion may have to wait until the new season closes. He then went on to explain the size and design of the new sign which will be erected behind the pavilion on the stone wall adjacent to the Lower Swell Road. It was unanimously agreed that the design and specification are approved. Clerk to confirm if planning permission is required.

**8. CYCLE RACKS UPDATE**

No reply from St Edward's Hall trustees as to whether they will allow the council to install a cycle rack on their land in the square. This item is therefore deferred to the next meeting when hopefully the committee will have met and made a decision.

**9. VISITOR INFORMATION CENTRE (VIC)**

**i) Website**

Clerk is meeting with web designer and is handing over a lot of amendments and additional information to go onto the site. When this work has been completed then a complete overview of the site will take place as to how it could be improved and enhanced.

**ii) Statistics in relation to visitor numbers**

For the first time since the VIC opened in the library the visitor numbers for the past quarter were down on last year. This is attributed to the adverse weather conditions.

**iii) Information to put on two VIC notice boards**

Clerk is working with CDC to produce posters based on the new Town Leaflet. In the interim the chairman suggested that perhaps the old posters could be taken down and copies of the Town Leaflet put up as this information is current and correct.

**10. ANY OTHER BUSINESS AND ITEMS FOR THE AGENDA FOR THE NEXT MEETING**

Dog fouling campaign.

**11. MEETING CLOSED:** 8.30 pm.

**12. NEXT MEETING:** Thursday 31<sup>st</sup> May 2018 at 7.15 pm. **Post meeting note:** *The meeting has subsequently been moved to Tuesday 29<sup>th</sup> May 2018 at 7.15 pm.*

Signed: \_\_\_\_\_ Chairman      Dated: \_\_\_\_\_