



**MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S FINANCE & GENERAL PURPOSE COMMITTEE HELD ON THURSDAY 5<sup>TH</sup> APRIL 2018 AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM**

**PRESENT:** Councillors: M Moseley (Chairman), B Eddolls (Chairman of council), M Curtis, A White, P Day & Mrs H Siphthorp, Clerk/RFO of the Council

**Public Participation:** None as no members of the public were present.

1. **APOLOGIES FOR ABSENCE:** Cllr J Davies
2. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:** Members were reminded to declare any interests on items on the agenda as they come up.
3. **MINUTES OF MEETING HELD ON 15<sup>TH</sup> MARCH 2018**  
**RESOLVED** – Proposed Cllr Eddolls, seconded Cllr Moseley that the minutes be signed as a true and accurate record. **RECORD OF VOTING** – 4 in favour, 1 abstention. **Motion carried.**
4. **CHAIRMAN'S ANNOUNCEMENTS**  
None.
5. **CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF ABOVE MEETING**  
Grant Awarding policy has been adopted by council.  
Estimates for CCTV and front door access have all been received and the clerk will present the findings at the next meeting.
6. **TO REVIEW BUDGET AGAINST ACTUAL INCOME/EXPENDITURE TO 31<sup>ST</sup> MARCH 2018 AND TO DISCUSS ANY ACCRUALS OR EARMARKED RESERVES**  
Clerk presented spreadsheet of draft year end figures and explained the accruals and earmarked reserves. **RESOLVED** – Proposed Cllr White, seconded Cllr Eddolls that any unspent monies, in addition to accruals/earmarked reserves already identified, should go into general reserves. This is with the proviso that the committee recognise a number of emerging priorities for the council which will be looked on favourably if extra funding is required. Projects include – new metal fence for King George's play area, cemetery car park resurfacing, cemetery paths resurfacing, potential costs involved if the council purchase the Youth Club & refurbishment of benches/gates/fences at cemeteries. **RECORD OF VOTING** – All in favour. Motion carried.
7. **3 YEAR FINANCIAL STRATEGIC PLAN**  
Cllrs White, Moseley & Curtis offered to prepare a draft budget. Clerk to try to ascertain anticipated number of electors for this period bearing in mind the two new large developments for the elderly in the town.
8. **COUNCIL NEWSLETTER**  
All agreed it was a good idea and to test the water with a pilot edition to be produced in June. If successful then this may become a regular quarterly occurrence. Clerk to work out production costs based on an A4 four page newsletter. Cllr White agreed to take responsibility for editorial oversight alongside a volunteer who has agreed to write the articles. The layout would be produced in house with extra administrative help to be resourced to help the clerk.

**9. ANY OTHER BUSINESS AND ITEMS TO BE DISCUSSED AT THE NEXT MEETING**  
None.

**10. MEETING CLOSED:** 7.55 pm.

**11. NEXT MEETING:** Thursday 3<sup>rd</sup> May 2018 at 7.00 pm.

Signed: \_\_\_\_\_ Chairman

Dated: \_\_\_\_\_

DRAFT