



MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD ON THURSDAY 29TH MARCH 2018, AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.15 PM

PRESENT: Councillors: B Eddolls (Chairman), A White, P Day, J Davies, V Davies, M Curtis, S Clarke & Mrs H Siphthorp, Clerk/RFO of council and 5 members of the public

PUBLIC PARTICIPATION: Members of public present were given an opportunity to speak during the course of the meeting at the chairman's discretion.

1. **APOLOGIES FOR ABSENCE:** Cllrs: S Green, M Moseley, J Scarsbrook, Ward County Cllr N Moor & Ward District Cllr D Neill
2. **DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA**
Members were reminded to declare any interests that may arise during the course of the meeting.
3. **MINUTES OF MEETING HELD ON 22ND FEBRUARY 2018**
RESOLVED – Proposed Cllr Curtis, seconded Cllr V Davies that the chairman should sign the minutes as a true and accurate record. **RECORD OF VOTING** – 6 in favour, 1 abstention. **Motion carried.**
4. **CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF MEETING HELD ON 22ND FEBRUARY 2018**
Still awaiting quote from electrician for installing new junction box in Stow Pharmacy for defibrillator. The cabinet is also showing signs of dampness again and may need replacing. Awaiting response from Community Heartbeat in relation to cost and will be on the agenda for the next meeting. Clearing of ditches in Well Lane. GCC Highways had given the clerk written confirmation of riparian ownership in relation to ditches. It confirmed that the adjacent landowner has the responsibility to keep the ditches clean and flowing. Clerk will organise for the Community Payback Team to clear the verges of vegetation over the coming weeks which should aid the clearing of the ditch. Clerk in the meantime to write to landowner to ask that they clean out the ditches. Boden had their photoshoot in the town and the council had received a donation of £500 which will be earmarked for the Christmas lights. North Cotswold Locality Reference Group had acknowledged the council's request to have a member of council on this group. The proposal will be discussed at their next meeting. Clerk ended report by saying that Owlswick Morris Dancers will be in the square on Tuesday 1st May 2018 at 10.45 am.
5. **CHAIRMAN'S ANNOUNCEMENTS**
Chairman said he would be moving item 16 on the agenda to after Any Other Business as this was to be held in private session to which the public and press will be excluded.
6. **POLICE REPORT**
Meeting discussed the report supplied showing the number of incidents for the 3 month period to end of February 2018. There were 32 incidents which is an increase of 1 when compared to the same period last year.
7. **REPORT FROM COTSWOLD DISTRICT CLLR D NEILL**
No report given as Cllr Neill was not present.
8. **REPORT FROM GLOUCESTERSHIRE COUNTY CLLR NIGEL MOOR**
No report given as Cllr Moor was not present.



9. TO DISCUSS THE POSSIBILITY OF THE COUNCIL CARRYING OUT A FEASIBILITY STUDY ON HAVING CCTV IN THE TOWN CENTRE (Requested By Cllr M Curtis)

RESOLVED – Proposed Cllr White, seconded Cllr J Davies that the council take no action.

RECORD OF VOTING - 5 in favour, 2 abstentions.

10. TO RECEIVE REPORTS FROM THE CHAIRMAN OF THE FOLLOWING COMMITTEES:-

a) Burial Board

No report given as Cllr Smalley was not present.

b) Finance & General Purposes Committee

Cllr Moseley was not present so no report given but the committee had met on the 15th March 2018 and draft minutes had been circulated.

i) To approve bank reconciliation to 28th February 2018

RESOLVED – Proposed Cllr White, seconded Cllr Clarke that the bank reconciliation of £40,644.73 is approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) To approve expenditure for March 2018 to date

RESOLVED – Proposed Cllr Day, seconded Cllr White that expenditure is approved see Appendix 1 page 109. **RECORD OF VOTING** – All in favour. **Motion carried.**

iii) To approve the following expenditure

£77.60 to purchase 10th Edition of Arnold Baker's Local Council Administration book.
£538.15 for annual subscription to GAPTC.

RESOLVED – Proposed Cllr White, seconded by Cllr Clarke that expenditure approved.

RECORD OF VOTING – All in favour. **Motion carried.**

iv) To approve and adopt updated version of council's Grant Awarding policy

RESOLVED – Proposed Cllr Eddolls, seconded by Cllr Curtis that council adopt without change. **RECORD OF VOTING** – All in favour. **Motion carried.**

c) Parks & Square Committee

No report given as Cllr Green was not present but the committee had met on 8th March 2018 and the draft minutes had been circulated.

Clerk talked about the forthcoming litter pick which is taking place from Monday 16th April for two weeks. Cllr Green had requested that all councillors get involved and help. A date was set for this group to go out on **Tuesday 17th April 2018** meeting at the Youth Club at **6.00 pm**. Clerk reported that Stow Brethren, Stow Youth club, Stow Primary School, Tesco and a few residents had also volunteered to help. A member of public present said that the Stow Conservative Association would like to be involved and agreed that the clerk would make contact after the meeting to finalise details.

d) Planning, Traffic & Parking Committee

Cllr Day chaired the meeting held on 20th March 2018 and gave an overview of the draft minutes which had already been circulated.

i) Bus services in the town

A discussion ensued and it was unanimously agreed that the clerk should contact GCC to see if the 801 service could be redirected through the square. She is also to ask if it would be possible to align the 801 & 802 services to the trains at Kingham and Moreton in Marsh railways stations. Finally, the council would like to ask if it is possible to have a bus service to Chipping Norton as many people visit the NHS dentist there.

e) Neighbourhood Development Plan Group

Cllr Day said that current plan is out of date due to new Government legislation and also because the demographics of the town will change drastically with over 45% being over 65 attributed to the two new large developments for the elderly. Therefore there is a need to



rebalance by being able to offer affordable housing to the younger generation. There is therefore a need to reconvene the group and discuss potential sites for housing in the town.

RESOLVED – Proposed Cllr Curtis, seconded Cllr Clarke that council give permission for a redraft to be prepared by the group for their consideration when completed. **RECORD OF VOTING** – All in favour. **Motion carried.**

11. FOLLOWING MEMBERS TOUR OF ST EDWARD'S CHURCH WHERE REV SHORT EXPLAINED WHAT CHANGES THEY WOULD LIKE TO MAKE TO THE INTERIOR. DO MEMBERS SUPPORT THE PROPOSALS?

RESOLVED – Proposed Cllr Eddolls, seconded by Cllr White that the council fully support the proposed changes. **RECORD OF VOTING** – All in favour. **Motion carried.**
Clerk to ascertain if there will be a public consultation on the proposals.

12. UNICORN CAR PARK – LEASE RENEWED FOR A FURTHER 12 MONTHS FOR THREE PARKING SPACES

Members noted and gave thanks to the owner for their kind gesture.

13. REGISTER OF MEMBERS INTERESTS – TO REMIND MEMBERS THAT THEY MUST KEEP THEIR FORM UP TO DATE

Members noted.

14. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL

Chairman had attended an open event at Edwardstow Court and had been given a warm welcome. Cllr Clarke had attended a meeting of Stow Social Club committee earlier in the month and said the AGM is taking place on 18th April 2018. Cllrs J Davies & Curtis had attended a meeting of the Almshouses charity. Clerk said that the Community Payback Team had helped clear a great deal of rubbish from back of the houses which is now looking much tidier.

Clerk is to obtain a copy of this charity's constitution as Cllr Curtis is uncertain whether the council is entitled to send representative members or whether they are trustees in their own right.

15. TO DISCUSS THE CORRESPONDENCE RECEIVED BY COUNCIL

i) **Do members wish to renew council's membership of Fields in Trust (FIT) at a cost of £50**

RESOLVED – Proposed Cllr Eddolls, seconded Cllr J Davies that the council should renew its membership. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) **Local public consultation decision on change of opening hours for Stow Post Office approved**

Members noted that the post office will now open at 8.00 am Monday to Friday, 9.00 am on Saturday and 10.30 am on Sunday.

16. ANY OTHER BUSINESS - ITEMS TO BE DISCUSSED AT THE NEXT MEETING

It was reported that the road in front of former Methodist Chapel is still closed. Clerk to get update from GCC.

Concern expressed with reference to the numerous A boards on the highway by Talbot Court.

Clerk to take up with GCC.

Single use plastic free for Stow was suggested by a member of public to support GCC's campaign. Agreed that when information relating to this policy had been received by council, it would then be placed on a future agenda.

A request for further bollards on footway adjacent to cemetery, Station Road was requested and is referred to the Planning, Traffic & Parking committee.



17. TO DISCUSS FEASIBILITY OF THE COUNCIL PURCHASING THE YOUTH CLUB BUILDING (IN PRIVATE SESSION)

Members of public left the meeting at 8.21 pm.

Cllr White declared an interest as a trustee of the youth club and left the meeting.

RESOLVED – Proposed Cllr Eddolls, seconded Cllr V Davies that the council should accept the offer price but with certain stipulations. Clerk to write to trustees to ascertain if they agree council's terms. **RECORD OF VOTING** – All in favour. **Motion carried.**

18. MEETING CLOSED: 9.03 pm.

19. NEXT MEETING: Thursday 26th April 2018 at 7.15 pm.

Appendix 1

Cheque/Direct Debit no	Name	Description	Net	VAT
3060	Petty cash	Return impress to £100	20.88	
3061	Stockwell Davies	Spring gardens play area tree work	280.00	
3062	GPFA	Annual membership	50.00	
3063	Stow Agricultural	Rock salt	51.92	10.38
3064	Cancelled		0	
3065	Stockwell Davies	King George's play field tree works	320.00	
3066	E Sajewicz	Office admin support	327.99	
3066	E Sajewicz	NHP admin	30.00	
3067	RAFA North Cotswolds	Grant for centenary celebrations	100.00	
3068	Groundwork UK	Repayment of unused NHP grant	2470.00	
3069	Cancelled		0	
3070	GAPTC	Book purchase - Local Regeneration Handbook	19.50	
3071	BGSW CRC Ltd	Community Payback Team	210.00	42.00
3072	CGS	Refurbish benches & play area inspections	320.00	64.00
3073/3074	Administration	Staff costs	2552.17	
3075	Mrs H Siphthorp	Expenses	121.50	
3076	Ms L Burke	Expenses	42.09	
3077	Richard Coglán Ltd	Photocopying	32.39	6.48
3088	Centre 67	Office rent	2,500.00	
3088	Centre 67	Cleaning	78.00	
3079	J Wise	March litter pick	35.00	
3080	GAPTC	Annual membership fee	538.15	
3081	Cancelled		0	
3082	Ms E Sajewicz	Office support	388.99	
3082	Ms E Sajewicz	Neighbourhood Plan admin support	11.25	
3083	Fields in Trust	Annual membership fee	50.00	
3084	Mr C Small	Kissing gate surface repairs & QEII sign installation	500.00	100.00
DD512018	BT	Internet and phone	71.39	14.27
DD522018	Lloyds charge card	Skip hire for spring gardens allotments	183.33	36.67
DD522018	Lloyds charge card	Doorbell & builders bags	99.84	13.57
DD532018	Grundon	Cemetery refuse	39.45	7.89



DD532018	Grundon	Office refuse	43.36	8.67
DD542018	HMRC	PAYE tax and national insurance Q4	2,664.89	
			14,152.09	303.93

Signed: _____ Chairman

Dated: _____

DRAFT