



MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD ON THURSDAY 25th JANUARY 2018, AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.15 PM

PRESENT: Councillors: B Eddolls (Chairman), M Curtis, A White, S Green, P Day, J Davies, V Davies, S Clarke, M Moseley & Mrs H Siphthorp, Clerk/RFO of council and 3 members of the public

Also in attendance: Ward County Cllr N Moor, Ward District Cllr D Neill

PUBLIC PARTICIPATION: Members of public present were given an opportunity to speak during the course of the meeting at the chairman's discretion.

1. **APOLOGIES FOR ABSENCE:** Cllrs: J Scarsbrook & C Smalley

2. **DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA**

Members were reminded to declare any interests that may arise during the course of the meeting.

3. **MINUTES OF MEETING HELD ON 21ST DECEMBER 2017**

RESOLVED – Proposed Cllr V Davies, seconded Cllr P Day that the chairman should sign the minutes as a true and accurate record. **RECORD OF VOTING** – 8 in favour, 1 abstention. **Motion carried.**

4. **CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF ABOVE MEETING**

Community Heartbeat have loaned the council a defibrillator for the cabinet on the exterior of the chemist. Deputy clerk is currently trying to speak to Badham's with regard to how the machine is connected to the electricity supply inside the shop as it should have its own junction box which is currently not the case.

Meeting with CDC officer arranged in relation to empty room, adjacent to public conveniences, with a view to taking over as a storage area for council.

Thanks to Mrs Du Val who kindly volunteered to deliver two letters to the properties in the town centre including Sheep Street. This was in relation to what to do in adverse weather conditions and also to promote the reduced rate for a season ticket to park at the Maugersbury Road car park in the ownership of CDC.

Thanks to Stow's Brethren who replenished the grit bins in the town between the two recent snowfalls the town experienced. Clerk is working with GCC in relation to their Winter Action plan for the town and is also arranging to meet with the town's Snow Plough Operator in due course.

Clerk had sent off the precept request to CDC before Christmas.

Clerk said that a resident had telephoned the office to request that the council clear out the ditches in Well Lane. He said this was something the council had organised in the past and had supplied a digger. Clerk said this is not something that would come under the remit of the council but possibly that of the adjacent landowner or in exceptional circumstances possibly GCC. Members confirmed that the council had never carried out this work in the past.

5. **CHAIRMAN'S ANNOUNCEMENTS**

None.

6. **POLICE REPORT**

Figures for the number of incidents that had taken place for the 3 month period ending on 31st December 2017 amounted to 57 which when compared to the same period the year before is quite a substantial increase from 29. There had been 3 shops broken into over the weekend and also St Edward's Church. On the latter they gained entry through one of the stained glass windows and had caused c£1000 worth of damage. The chairman once again urged all residents to be vigilant.



Clerk was asked to see if the police had any leaflets on crime prevention that the council could circulate to residents.

7. REPORT FROM COTSWOLD DISTRICT CLLR D NEILL

Cllr Neill began by saying that she was still trying to obtain a key for the CDC's Mangersbury Road car park that could be lodged at the town council office. She said that the large housing development for Cirencester at the Chesterton site had been given the go ahead. Staff shortages are still a problem particularly the planning department but new staff are being recruited and she hoped that staffing levels would be back to normal very soon. The CDC's budget is currently out for consultation. She went on to talk about complaints she had received in relation to works that appear to be going on at the White Hart Lane site that had recently been refused planning permission. She said she had spoken to the applicant's agent who assured her that the work that is currently being done is clearing and tidying the site alongside contamination and environmental tests. She had also been told that the applicant is likely to appeal. She ended by saying that town Cllrs White & Day had met with CDC cabinet member Cllr Hirst along with Ms Hughes, Housing Partnership officer. The discussion was mainly on the lack of affordable housing in the town. Cllr White added that Cllr Hirst had said that CDC recognised the damage the care homes are doing or will do to the town. Chairman thanked Cllr Neill for her report.

8. REPORT FROM GLOUCESTERSHIRE COUNTY CLLR NIGEL MOOR

Cllr Moor began his report by congratulating the council on the "Adverse Weather Conditions" statement it had produced and circulated. He said as a result he had suggested that GCC should use this as a template to send to all parish/town councils in the county. He then went on to talk about a meeting on 1st February 2018 in relation to the Burford Bridge weight restriction which he would be attending (Cllr White is also attending on behalf of this council). He said that GCC had objected strongly to this weight restriction on the grounds of the adverse impact this would have on Stow with the prospect of increased freight traffic on the A429, A424 and B4450. National Government is consulting on the final draft of Strategic Road Network with a view to identifying investment priorities beyond 2020. Essentially this is the M5, A46, A40 and A417 in Gloucestershire and does not include the A429 which he said he welcomed because if it had been included it would not meet the criteria for increased investment and its inclusion would thwart his ambition to get more HGV's off this route. The A429 remains a primary route corridor for HGV's. Data GCC has from September 2016 show that Moreton has 10.5%, Stow at the A424 junction 7.35% whilst north of Northleach is 11.1%. On the B4450 at the junction it is 5.5%. Across the whole country the average of vehicle miles travelled by HGV's is 6.6%. He said that GCC need to get more HGV's to use the strategic network. They will continue to lobby and recognise that they must work together with Oxfordshire County Council in order to achieve the right end result. He has commissioned the A429 Corridor Study and this will provide much needed data and should be available by Easter. Cllr Moor then went on to talk about Union Street in relation to the access/egress to the new Ashton House development. Further no waiting restrictions are necessary but the Traffic Road Orders can take over a year to go through the legal process so in the meantime "H" marking will be the interim solution. Cllr White said that if looking at this location then Condurrow Court should also be considered as this has a similar problem and is even narrower. Cllr Moor ended his report touching on the fact that Sir Geoffrey Clifton-Brown was campaigning to classify the Cotswolds as a National Park. He then took questions. A member of public, speaking on behalf of Stow's Brethren, expressed concern with regard to the plans for the access to the Liberty development on land adjacent to Bretton House, Station Road. Clerk to obtain a copy of the latest plan for the access and to ascertain if this condition of planning had been approved. Chairman thanked Cllr Moor for his report.



9. TO RECEIVE REPORTS FROM THE CHAIRMAN OF THE FOLLOWING COMMITTEES:-

a) Burial Board

No report given as Cllr Smalley had given his apologies for absence. However, clerk did report that some of the members/advisors had been on a walkabout of the cemetery.

b) Finance & General Purposes Committee

Cllr Moseley said that the committee had met on 23rd January 2018 and minutes of the meeting will follow shortly.

i) To approve bank reconciliation to 31st December 2017

RESOLVED – Proposed Cllr Moseley, seconded Cllr White that the bank reconciliation of £106,996 is approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) To approve expenditure for January 2018 to date

RESOLVED – Proposed Cllr Moseley, seconded Cllr Eddolls that expenditure is approved see Appendix 1 page 99. **RECORD OF VOTING** – All in favour. **Motion carried.**

iii) Income and expenditure budget comparison with actual up to 31st December 2017

RESOLVED – Proposed Cllr Moseley, seconded by Cllr White that the figures be approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

c) Parks & Square Committee

Cllr Green said the committee had met on 11th January 2018 and gave a brief summary of the minutes. A meeting has been set up on 27th February 2018 at 7.00 pm to discuss the format of this year's Christmas tree lights switch on event. The clerk will be writing to all businesses in the town to encourage them to come along and say what they think should be organised.

i) To discuss committee's recommendation that the council should organise the Bonfire event on Friday 2nd November 2018

RESOLVED – Proposed Cllr Green, seconded Cllr Curtis that the council should organise a Bonfire event. **RECORD OF VOTING** – All in favour. **Motion carried.**

d) Neighbourhood Development Plan Group

Still out for consultation and nothing further to report except a substantial document had been prepared giving supporting evidence.

e) Planning, Traffic & Parking Committee

Cllr White said that the committee had met on 9th January 2018 and he gave a summary of the minutes of the meeting.

10. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL

Cllr Eddolls, who was accompanied by the Chairman of Stow Community Land Trust, had attended the official opening for some "truly affordable housing" at Churcham.

Cllr Curtis had attended a meeting of St Edward's Hall committee. He said he had been told that he could only attend as an observer. He felt this was incorrect and against the constitution. Clerk had taken advice on this and the council will relay this information to the committee in due course.

Cllr J Davies had attended a meeting of the Almhouse Charity and gave an overview of the meeting. As already reported earlier Cllrs White & Eddolls had met with Sir Geoffrey Clifton-Brown MP, along with Cllr Neill and the clerk, to discuss various planning concerns.

Cllrs White & Day, along with chairman of Stow Community Land Trust, had also attended a meeting organised by Cllr Neill with regard to affordable housing with CDC cabinet member Cllr Stephen Hirst.

Several members had been given a tour of St Edward's Church by Rev Short who explained the changes the PCC would like to make to the interior of the church.

11. TO DISCUSS THE CORRESPONDENCE RECEIVED BY COUNCIL

None.



12. TO SET A DATE FOR THE ANNUAL TOWN MEETING

To take place on 19th April 2018 at 7.00 pm. Clerk to check the availability of Stow Social Club.

13. ANY OTHER BUSINESS - ITEMS TO BE DISCUSSED AT THE NEXT MEETING

None.

14. **MEETING CLOSED:** 8.32 pm.

15. **NEXT MEETING:** Thursday 22nd February 2018 at 7.15 pm.

Appendix 1

Cheque No/Direct Debit	Name	Description	Net	VAT
3025	GCC	4th Quarter Visitor Information Centre grant	2,500.00	
3026	Mrs H Siphthorp	Expenses	25.38	
3027	T20	VIC Website	50.00	
3028	Mr A Ferrige	Christmas lights electricity	74.00	
3029	Acorn Signs	Cemetery signs	430.90	86.18
3030	R Coglan	Photocopying	41.04	8.21
3031	Centre 67	Office rent	2,500.00	
3031	Centre 67	Office cleaning	78.00	
3032	Viking	Stationery	21.22	4.24
3033	Administration	Staff costs	2,580.89	
3034				
3035	B & W Hire	Portaloo hire bonfire event	225.00	45.00
3036	SLCC	Clerk's annual membership	248.00	
DD422018	Grenke Leasing	Photocopier lease	170.70	34.14
DD432018	British Telecom	Telephone and internet	70.22	14.04
DD442018	Lloyds Charge Card	Stamps & Christmas council meeting refreshments	73.90	
DD452018	PWLB	Cemetery loan	691.20	
DD462018	Grundon	Cemetery waste	24.48	4.90
DD462018	Grundon	Office waste	42.82	8.56
			9,804.93	196.71

Signed: _____ Chairman

Dated: _____