



MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD ON THURSDAY 30TH NOVEMBER 2017, AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.15 PM

PRESENT: Councillors: B Eddolls (Chairman), M Curtis, A White, S Green, P Day, J Davies, M Moseley, S Clarke, J Scarsbrook, V Davies & Mrs H Siphthorp, Clerk/RFO of council and 3 members of the public

PUBLIC PARTICIPATION: Members of public present were given an opportunity to speak during the course of the meeting at the chairman's discretion.

1. **APOLOGIES FOR ABSENCE:** Cllr C Smalley, Ward County Cllr N Moor & Ward District Cllr D Neill
2. **DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA**
Members were reminded to declare any interests that may arise during the course of the meeting.
3. **MINUTES OF MEETING HELD ON 26TH OCTOBER 2017**
RESOLVED – Proposed Cllr Green seconded Cllr Day that the chairman should sign the minutes as a true and accurate record. **RECORD OF VOTING** – 9 in favour, 1 abstention. **Motion carried.**
4. **CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF ABOVE MEETING**
The clerk had sent in an objection on relevant website in relation to possible changes in legislation on Community Transport.
The complaint from resident in relation to cemetery surfaces in need of attention had been discussed by the Burial Board. As a result it was ascertained that the surface she mentioned was actually on allotment land. Clerk is therefore to arrange for a sign to be made saying that people visiting the cemetery should park in the two cemetery car parks and not on allotment land. She also said that the resurfacing of the car park, by the container, was in the draft budget which the members will be discussing in the near future.
Cllr Curtis arrived at 7.18 pm.
New Community Connectors Scheme – Mr Dower was due to address the council at this meeting. However, GRCC has postponed as they are having a rethink on how the scheme should operate and when finalised would be in touch to rearrange.
Allotment renewal letters will be sent out next week.
Clerk had visited Stow Primary School to talk to the children about what they thought of the bonfire event and also to tell them what was happening at the Christmas event on 8th December 2017. She said it was very enjoyable and had gained some good feedback from the children who participated.
5. **CHAIRMAN'S ANNOUNCEMENTS**
Chairman said that he along with some members of council had attended the turf cutting ceremony for the new doctors' surgery on the Tall Trees site. He said he along with many others was very pleased that everything has been resolved and the surgery can now go ahead.
6. **REPORT FROM COTSWOLD DISTRICT CLLR D NEILL**
Cllr Neill had sent in a written report which the clerk read out. She mentioned the disappointment that the planning application for land adjacent to Bretton House had been permitted. She spoke about Chamberlayne House and the fact that when flats become available they are not being re-let. She is hoping to meet with Bromford Housing to find out what their intentions are. She had also been contacted by a number of residents in relation to the development by Spitfire on the former Ashton House site. She had contacted the planning department who said no planning conditions have been breached. She spoke about the two applications for White Hart Lane which she said the



planning officer is likely to refuse on delegated powers. She ended her report saying that she hoped that some progress could be made in the new year in relation to parking.

7. REPORT FROM GLOUCESTERSHIRE COUNTY CLLR NIGEL MOOR

None given as Cllr Moor had given his apologies for absence.

8. POLICE REPORT

The police had submitted a written report of the number of incidents reported for a 3 month period up to the end of October 2017. This had nearly doubled when compared to the same period last year from 20 to 37. This was due to 5 incidents of "Violence against a person", 1 neighbour dispute, 1 incident on the rugby pitch and 1 altercation in a public house saying they have no control over these type of incidents taking place. Burglaries had also increased from 0.42 per week in period during 2016 compared to 0.75 in 2017. The increase is attributed to two separate nights in October when multiple nearby unoccupied properties were broken into. Cllr Green suggested that perhaps the council could work with the police to raise awareness amongst residents to be vigilant. Clerk to ascertain if PC Page could come to the December meeting.

9. TO DISCUSS LETTER FROM CENTRE 67 – STOW YOUTH CLUB WITH REGARD TO INCREASING COUNCIL RENT BY 10% TO £11,000 PER ANNUM

As a Trustee Cllr White declared an interest and left the room. This increase would be effective from 1st April 2018. **RESOLVED** – Proposed Cllr Green, seconded Cllr J Davies that the increase is approved on the understanding that some maintenance work is carried out on the building. A list to be compiled and agreed between both parties. **RECORD OF VOTING** – All in favour. **Motion carried.** Cllr White rejoined the meeting.

10. DECOMMISSIONING OF DEFIBRILLATOR ON STOW PHARMACY WALL AND ACTION TO BE TAKEN TO REINSTATE

It had become apparent that the cabinet housing the defibrillator was becoming increasingly damp. As a result there was concern that the machine may have been damaged. After taking advice the defibrillator was taken out of service. It was subsequently found that when Badham's took over the chemist shop they had not reconnected the cabinet during the refurbishment work. Badham's had been contacted but it had been extremely difficult to get hold of the right person to ascertain if they would reconnect the cabinet. Clerk to research which buildings are not listed in the square in case Badham's do not agree to reconnect the cabinet and the unit has to be relocated.

In the meantime it was **RESOLVED** – Proposed Cllr Eddolls, seconded Cllr Curtis that the defibrillator is sent to be checked out by the manufacturer in the USA at a cost of £160. **RECORD OF VOTING** – All in favour. **Motion carried.**

11. TO RECEIVE REPORTS FROM THE CHAIRMAN OF THE FOLLOWING COMMITTEES:-

a) Burial Board

No report given as Cllr Smalley had given his apologies for absence.

b) Finance & General Purposes Committee

Cllr Moseley said that the committee had not met since the October council meeting.

i) To approve bank reconciliation to 30th October 2017

RESOLVED – Proposed Cllr Moseley seconded Cllr Day that the bank reconciliation of £69,801.57 is approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) To approve expenditure for November 2017 to date

RESOLVED – Proposed Cllr Moseley, seconded Cllr White that expenditure is approved see Appendix 1 page 90 **RECORD OF VOTING** – All in favour. **Motion carried.**

iii) To discuss grant application from Stow Motor Show 2018 committee for £2,000

Cllrs Eddolls & Clarke declared an interest as members of the committee and did not participate in the vote.



RESOLVED – Proposed Cllr Moseley, seconded Cllr V Davies that grant is approved for new financial year effective 1st April 2018. **RECORD OF VOTING** – 8 in favour, 2 abstentions. **Motion carried.**

iv) Expenditure approval for clerk to attend a seminar organised by LCAS on risk management at a cost of £30 + VAT

RESOLVED – Proposed Cllr Curtis, seconded Cllr White that expenditure is approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

c) Parks & Square Committee

Cllr Green said that the committee had met on 9th November 2017. She talked about the forthcoming Christmas event on Friday 8th December 2017 and asked for members of council to help with setting up and in the evening too.

d) Neighbourhood Development Plan Group

Cllr Day gave an update. The group are meeting again next week to discuss some questions which have arisen from the external examination processes that are currently in hand.

e) Planning, Traffic & Parking Committee

Cllr White gave a summary of the minutes of the last meeting held on 14th November 2017. He said that he had been interviewed by the Cotswold Journal and also BBC Radio Gloucestershire with regard to the planning application, for land adjacent to Bretton House (Liberty development) and had voiced the council's disappointment at the reserved matters planning application being permitted. He asked the clerk to report on discussions that had been taking place with CDC in relation to special reduced cost parking permits for the Mangersbury Road car park. This could mean that residents/businesses could purchase a parking permit for under £6.00 per week for a permits lasting 3, 6 or 12 months. This is currently going through the consultation process at CDC and hopefully the council will get a decision in the New Year.

Cllr White concluded his report by saying that late this afternoon the council had been advised of a new planning application for the former Stow Agricultural site for 7 dwellings.

12. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL

Cllr V Davies and the clerk had met with Cllr Chris Hancock, CDC cabinet member, with tourism as part of his portfolio, along with officers from CDC & GCC to carry out the annual review of Stow's Visitor Information Centre (VIC). Stow is "bucking the trend" in the North Cotswolds and is undoubtedly a resounding success. Cllr Green thought it might be an idea to do an article to go into Stow Times in relation to this three way partnership and its undoubted success. Clerk to ascertain from CDC if the council can publish the statistics on footfall.

Cllr Clarke had attended a committee meeting of Stow Social Club and all appears to be going well and they continue to organise lots of fund raising events.

Cllrs White & Day had attended the annual CDC parish liaison meeting on 20th November 2017 and gave an overview of the discussions.

13. TO DISCUSS THE CORRESPONDENCE RECEIVED BY COUNCIL

None.

14. ANY OTHER BUSINESS - ITEMS TO BE DISCUSSED AT THE NEXT MEETING

Mr Jones, the vice chairman of Stow RBL, thanked the members of council who helped at the two Remembrance events on 11th & 12th November 2017.

15. MEETING CLOSED: 8.18 pm.

16. NEXT MEETING: Thursday 21st December 2017 at 7.15 pm.



Appendix 1

Cheque/Direct Debit No	Name	Description	Net	VAT
2981	Blachere Illuminations	Leasing fee for 3 overhead signs	642.85	128.57
2981	Blachere Illuminations	Purchase of 12 sets of Christmas lights	1,845.00	369.00
2982	Information Commissioner	Data protection renewal fee	35.00	
2983	Mr C Small	Clean and paint kissing gate QE11 field	150.00	30.00
2984	Stow Cricket Club	Donation cricket club bonfire	100.00	
2985	Cotswold Times	Advertisement	287.50	57.50
2986	Pebble Hill	Planting 3 tower planters	420.00	
2987	Mr S Jones	Mileage bonfire	18.90	
2988	Ms L Burke	Expenses	28.14	
2989	T20 Media	Visitor Information Centre website	50.00	
2990	Mrs H Siphthorp	Expenses	62.62	
2991	CGS	Grass cutting and horticultural maintenance	2,270.00	454.00
2992	Landmark	Oak monolith signs for QEII field	446.00	89.20
2993	Zurich Municipal	Additional insurance	16.77	
2994	Travis Perkins	Delivery of pallets for bonfire event	2.00	0.40
2995	Queen's Head Public House	Licensed bar drinks for bonfire event	713.17	
2996	Administration	Staff costs	2,674.57	
2997				
2998	Richard Coglan	Photocopier charges	35.81	7.16
2999	Eastwood Pest Control	Mole treatment on QEII field	120.00	24.00
3000	Mr J Wise	November litter pick for play parks	35.00	
3001	Cllr J Davies	Mileage expense	5.40	
DD332018	British Telecom	Internet etc	73.21	14.64
DD342018	PWLB	Spring Gardens play area loan	2,876.53	
DD352018	Lloyds Charge Card	Annual fee	32.00	
DD362018	Grundon	Office waste collection	50.89	10.18
DD362018	Grundon	Cemetery waste collection	52.36	10.47
			13,043.72	1,195.12

Signed: _____ Chairman

Dated: _____