



**Stow-on-the-Wold Town Council**  
Stow Youth Centre, Fosseway, Stow-on-the-Wold, GL54 1DW  
Email: [info@stowonthewold.net](mailto:info@stowonthewold.net) Tel: 01451 832 585

**Clerk & RFO - Heather Siphthorp**

You are hereby summoned to a Meeting of the **Council's Burial Board** to be held at the above address on **THURSDAY 12<sup>TH</sup> OCTOBER 2017 at 9.15 am** for the purposes of transacting the following business.

Heather Siphthorp  
Clerk & RFO of the Council

**Dated:** 5<sup>th</sup> October 2017

## **A G E N D A**

### **Public participation\***

1. Apologies for absence
2. Declarations of interests on items on the Agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 7<sup>th</sup> September 2017
4. Clerk's Report and Matters Arising from minutes of above meeting
5. Chairman's announcements
6. To discuss draft of Memorial tree, shrub & bench donation policy
7. To discuss council's draft 3 year Strategic Plan specific to Burial Board
8. St Edward's churchyard update
  - i) Update on Faculty and works will be carried out in November 2017
  - ii) Community Payback Team in churchyard
9. Cemeteries update
  - i) Spraying of paths etc
  - ii) Trimming of yews scheduled for November
  - iii) Rehanging & refurbishment of Lych Gate
  - iii) Bier House weatherboard
  - iv) Notices for the cemeteries
  - v) Hedge trimming scheduled for November
  - vi) Bulb planting by Community Payback Team (CPT)
  - vii) Relocation of tap on container in cemetery car park
10. Review of income/expenditure in relation to budget as at 30<sup>th</sup> September 2017
11. To formulate draft budget for new financial year commencing 1<sup>st</sup> April 2018
12. Any other business (items to be discussed at the next meeting)
13. Meeting Closed
14. Date of Next Meeting: To be arranged.

**At the close of this meeting the members will go on a walkabout to the cemeteries**

**\*Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.