



**MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S PLANNING, TRAFFIC & PARKING COMMITTEE HELD ON MONDAY 11<sup>TH</sup> SEPTEMBER 2017 AT THE STOW YOUTH CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM**

**PRESENT:** Councillors: P Day (Chairman), V Davies, S Clarke & Mrs H Siphthorp, Clerk of the council & 7 members of the public

**Also in attendance:** Advisors Messrs: N Surman, & S Jones & Dr K Gray representing Burford Town Council

**Public Participation:** Members of the public were given the opportunity to speak during the course of the meeting.

1. **APOLOGIES FOR ABSENCE:** Cllrs: A White, S Green, M Moseley, J Davies & J Scarsbrook.  
Advisors: Messrs A Eastabrook, J Baggott & C Ayers
2. **DECLARATION OF INTERESTS ON ITEMS ON THE AGENDA**  
Members were reminded to declare any interests in items on agenda as the meeting progressed.
3. **MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF MEETING HELD ON 23<sup>RD</sup> AUGUST 2017**  
The meeting was inquorate to approve the minutes so it was **RESOLVED** – Proposed Cllr V Davies, seconded by Cllr Day that as the minutes had been circulated and posted on the noticeboard/website and no comments had been received that the Chairman should sign the minutes as a true and accurate record. **RECORD OF VOTING** – All in favour. **Motion carried.**
4. **CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF ABOVE MEETING**  
Clerk said she had nothing to report.
5. **CHAIRMAN'S ANNOUNCEMENTS**  
No announcements but Chairman welcomed Dr Gray, who was representing Burford Town Council in relation to the Oxfordshire County Council consultation on the bridge weight restriction.
6. **TO FURTHER DEBATE CONSULTATION BY OXFORDSHIRE COUNTY COUNCIL (OCC) ON A361 BURFORD HIGH STREET PROPOSED BRIDGE WEIGHT RESTRICTION**  
The Chairman asked Dr Gray to give a presentation on the above consultation and the views of Burford. Dr Gray made it clear that he was not a member of Burford Town Council but was an advisor to them on transport issues. After the presentation he took questions from members of council and the public and then left the meeting.  
The meeting then considered the redraft of the original letter by Mr Ayers which had been modified by Cllr White to reflect and support the objections raised by GCC. **PROPOSED** – Cllr V Davies, seconded Cllr Clarke that the draft is approved. **RECORD OF VOTING** – All in favour. **Motion carried.**  
Various members of public spoke about their concerns and the impact this restriction would have on the town and they were urged to also write directly to OCC ahead of the deadline.
7. **TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**
  - a) **Planning Application No 17/03066/FUL – Methodist Chapel, Sheep Street** – Change of use from holiday/retirement accommodation to permanent residential use  
**RESOLVED** – Proposed Cllr Clarke, seconded Cllr V Davies that the council object on the same grounds as last time – no parking provision which would be further exacerbated with this change of use. **RECORD OF VOTING** – All in favour. **Motion carried.**

- b) **Planning Application No 17/01218/REM – Land parcel adjacent to Bretton House, Station Road** – Amendments to reserved matters application (providing details of appearance, landscaping, layout and scale) pursuant to outline permission 13/05031/OUT) for the development of extra care accommodation, communal facilities, internal highways, car parking and associated works  
**RESOLVED** – Proposed Cllr Day, seconded Cllr Clarke that the council object to these revised plans saying that the amendments made were merely “window dressing” and stand by their original objections. **RECORD OF VOTING** – All in favour. **Motion carried.**
- c) **Planning Application No 17/03241/FUL – Mason Hall, Church Street** – Variation on condition 4 of planning permission 11/03667/FUL (roofing materials)  
**RESOLVED** – Proposed Cllr Clarke, seconded Cllr V Davies that council strongly object to revised materials saying that traditional materials should be used on what is an historic listed building in a prime position of the town. **RECORD OF VOTING** – All in favour. **Motion carried.**
- d) **Planning Application No 17/03401/ADV – The Green, Talbot Square** – 2 no temporary hoarding signs to advertise the sale of dwellings  
**RESOLVED** – Proposed Cllr Day, seconded Cllr V Davies no objection. **RECORD OF VOTING** – All in favour. **Motion carried.**

## 8. DECISION NOTICES

| Planning Application No | Location                      | Description          | STC's Comments | CDC Decision |
|-------------------------|-------------------------------|----------------------|----------------|--------------|
| 17/02541/LBC            | The Organic Shop, High Street | Internal alterations | No objection   | Permits      |

9. **GCC TEMPORARY TRAFFIC ORDER – CLOSURE OF MAUGERSBURY ROAD FROM THE BELL JUNCTION TO CHAPEL STREET JUNCTION FROM 25<sup>TH</sup> TO 29<sup>TH</sup> SEPTEMBER 2017 FOR PATCHING WORKS**  
Members noted.
10. **GAPTC MOTION AT AGM FROM WESTBURY ON SEVERN PARISH COUNCIL TO REQUEST DOUBLE CHARGES FOR APPLICANTS SUBMITTING RETROSPECTIVE PLANNING APPLICATIONS OR CHANGES TO EXISTING PLANS**  
The following amended motion had been adopted at the AGM “*In order to deter unauthorised developments or changes to approved plans, planning authorities should have the authority to charge supplementary fee*”. Agreed that the council will write, as suggested by GAPTC, to Secretary of State for Communities and Local Government to support this motion and to give examples.
11. **TO CONSIDER DRAFT BUDGET FOR NEW FINANCIAL YEAR COMMENCING 1<sup>ST</sup> APRIL 2017**  
Clerk said that she and the Chairman would start to look at a draft budget over the coming weeks and asked that if anyone had any projects that they would like to be considered to let her know. The draft would be presented to the committee at a future meeting.
12. **ANY OTHER BUSINESS (ITEMS TO BE DISCUSSED AT THE NEXT MEETING)**  
Cones have been put on highway in Sheep Street (close to Durham House) in the ownership of Thames Water. They have been there for two weeks and no work has taken place. Clerk to take up with GCC Highways.  
Clerk to contact CDC Planning to ask when the Tara Antiques signs will be removed as the planning application has been refused.  
It appears that the new sign outside Stuart House is illuminated. Clerk to check out and report if appropriate.
13. **MEETING CLOSED** – At 8.20 pm.
14. **DATE OF NEXT MEETING** – Tuesday 3<sup>rd</sup> October 2017 at 7.00 pm.

Signed: \_\_\_\_\_ Chairman Dated: \_\_\_\_\_

DRAFT