



**MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S PARKS & SQUARE COMMITTEE MEETING HELD ON THURSDAY 10<sup>TH</sup> AUGUST 2017 AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.15 PM**

**PRESENT:** Councillors: S Green (Chairman), P Day, J Davies, V Davies & Mrs H Siphthorp, Clerk of the council

**Also in attendance:** Advisors: Messrs: N Surman & G Parke

**Public Participation:** No members of public present.

1. **APOLOGIES FOR ABSENCE:** Cllrs: J Scarsbrook, S Clarke & M Curtis
2. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:** Members were reminded to declare any interests in items on agenda as the meeting progressed.
3. **MINUTES OF MEETING HELD ON 6<sup>TH</sup> JUNE 2017**  
**RESOLVED** – Proposed Cllr Day, seconded Cllr J Davies that the Chairman should sign the minutes as a true and accurate record. **RECORD OF VOTING** – 3 in favour, 1 abstention. **Motion carried.**
4. **CLERK'S REPORT AND MATTERS ARISING FROM ABOVE MINUTES**

Stow town leaflet has been well received and a copy has now been distributed to all businesses in the town directing them to the office if they want further copies.

The new kissing gate has been installed at the Talbot Square entrance to the QEII field. Council has received a lot of positive feedback.

Wells land registration and others – clerk to action.

Clerk is meeting with GCC PROW officer to discuss signage for the Monarch's Way extension.

Thanks to Stow's Brethren & Stow Primary School who both helped with the litter campaign in the town during early part of June.

QEII field new gates for Lower Swell Road entrance. Gates have been on order for some time and it is hoped they will be delivered within the next 10 days.

RoSPA play area inspections. Clerk said she had read the reports and nothing needed urgent attention. Some recommendations were made by the inspector and clerk will pull all these together for the committee to discuss at the next meeting.

Bench from King George's field play area has been refurbished and should be returned to site very soon.

"Have a field day", in conjunction with nationwide events in association with FIT, was a great success. The event took place on QEII field and all who attended said it was a fun event. Due to popularity Stow Primary School PTFA are considering running a similar event on an annual basis. Clerk proposed that a working party be set up to burn the rubbish accumulated by the work of the Community Payback Team (CPT).

CPT have returned to King George's field and will finish off their work there and will then go back to the cemeteries. After this they will go to QEII field.

It appears that sadly Chaplin's Circus has gone into liquidation so will be unable to return to the town. Clerk said there are very few other companies who have no animals so it is unlikely for the foreseeable future that this event will return to the town.

The May Gypsy Fair car parking on King George's Field took £1210.05 minus costs of £500.

A copy of VIC figures for the year up to July 2017 had been placed in front of all members. The visitor numbers continue to increase. Chairman praised the team and their hard work which is reflected in the numbers going up month by month with exception of February.

## 5. CHAIRMAN'S ANNOUNCEMENTS

None.

## 6. ELECTION OF VICE CHAIRMAN

**RESOLVED** – Proposed Cllr V Davies, seconded Cllr J Davies that Cllr Day be elected. **RECORD OF VOTING** – All in favour. **Motion carried.**

## 7. CHRISTMAS 2017

### i) Christmas lights

Clerk presented a comprehensive spreadsheet giving total costs to put on the Christmas lights which included installation etc.

**RESOLVED** – Proposed Cllr Green, seconded Cllr J Davies that the council should purchase the following new Christmas lights. **RECORD OF VOTING** – All in favour. **Motion carried.** 3 off FL414GW – 24V (2,058 warm LED lights) for large tree on Stocks Green £1080 + VAT. 9 off FL501W – 24V (2,520 warm LED lights) for Christmas tree £765 + VAT. Take out a lease for 3 years for the supply of 3 off TND032 over road Christmas decorations at a cost of £643 + VAT per annum plus £75 + VAT per annum for storage.

It was also agreed that the purchase of tree lights for use on holly tree on Shrubbery and on Fountain would be a priority in next year's budget.

### ii) Christmas Tree lights switch on Friday 8<sup>th</sup> December 2017 & setting up of working party for this event

Clerk to email all members of council and advisors to ask them to help at this event and to come to a working party meeting organised for **Tuesday 26<sup>th</sup> September 2017 at 7.15 pm.** Cllr J Davies said she would be prepared to run a raffle to raise funds towards the Christmas lights. Clerk to contact Hatwell's to ask them to bring along suitable stalls to complement the event. **Post Meeting Note:** Partial closure of square has been approved by GCC.

## 8. BONFIRE EVENT FRIDAY 3<sup>RD</sup> NOVEMBER 2017 & SETTING UP A WORKING PARTY FOR THIS EVENT

Working party to be combined with Christmas Tree lights switch on event. See item 7 (ii) for details.

## 9. DOG FOULING CAMPAIGN (week commencing 18<sup>th</sup> September 2017)

Clerk said that the grass cutting contractor had reported that dog fouling in Well Lane is very bad and very unpleasant for the operator of the mower. He had also said that people are now depositing their bags in the tower planter adjacent to the Fosseyway. Clerk to ask Stow Primary School if they would get involved and Cllrs V Davies & Scarsbrook would attend as last time to help the children. Clerk to email all members of council & advisors to ask if they would help and it was agreed that the volunteers would meet at the council office **at 6.00 pm TUESDAY 19<sup>th</sup> September 2017.** If members prefer to help during the day then this is not a problem and they just need to liaise with the clerk to gain access to the stencils and spray paint.

## 10. HATWELL'S FUN FAIR

**RESOLVED** – Proposed Cllr Green, seconded by Cllr J Davies that the committee recommend to council that Hatwell's Fun Fair should return to the square in 2018. **RECORD OF VOTING** – All in favour. **Motion carried.** Council will send a letter to all businesses to advise of this agenda item to allow them to come along and speak. Cllr Eddolls had suggested to the Chairman that maybe the council should consider locating the fun fair at the other end of the square. Clerk to speak to operator to ascertain if this is feasible.

## 11. QEII PLAYING FIELD

### i) Noticeboards

Clerk presented various designs for the noticeboards to go up in the QEII field. **RESOLVED** – Proposed Cllr Green, seconded Cllr V Davies that Canterbury Monolith version is used. **RECORD OF VOTING** – All in favour. **Motion carried.** Clerk to find out if the top could be shaped rather than straight as per other designs in the brochure and to obtain final costs. Copy for noticeboards was discussed and Cllr Green is to take a look to see if any words could be taken out to lessen the text.

**ii) Stone deposited on field by adjacent property owner**

Clerk to contact the property owner to explain that the council is planning to clear this area with the help of the CPT. Agreed that the location of the stone is inappropriate and permission should have been sought before depositing the stone. Clerk to speak to owner to ask him to make a proposal as to where the stone could be relocated to in the field for the committee to consider.

**iii) Vandalism of bench**

Sadly a memorial bench has been vandalised with graffiti. Clerk had written to the person who arranged the bench to go onto the field. No response had been forthcoming as yet.

**12. TO DISCUSS RESPONSE FROM OPERATOR OF STOW FARMER'S MARKET IN RELATION TO FEES FOR STALL HOLDERS**

Clerk read out reply from market operator which gave details of the fees charged by other towns. Agreed that the council's fee would remain unchanged, for the time being, at £5 per stall.

**13. ANY OTHER BUSINESS AND ITEMS FOR THE AGENDA FOR THE NEXT MEETING**

Flags poles in Church Street need to be 2ft higher. Clerk to ascertain if electrician would be prepared to do this when putting up the Christmas lights.

**14. MEETING CLOSED:** 8.58 pm.

**15. NEXT MEETING:** Thursday 5<sup>th</sup> October 2017 at 7.15 pm.

Signed: \_\_\_\_\_ Chairman      Dated: \_\_\_\_\_