



MINUTES OF STOW ON THE WOLD COUNCIL MEETING HELD ON THURSDAY 27TH APRIL 2017, AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.15 PM

PRESENT: Councillors: M Curtis (Chairman), C Smalley, A White, M Moseley, J Scarsbrook, S Clarke, B Eddolls, S Green, V Davies, P Day, J Davies & Mrs H Siphthorp, Clerk/RFO and 2 members of the public

PUBLIC PARTICIPATION: Members of the Public present were given an opportunity to speak during the course of the Meeting at the Chairman's discretion.

1. **APOLOGIES FOR ABSENCE:** Ward District Cllr D Neill & County Cllr N Moor

2. **CODE OF CONDUCT & DECLARATION OF INTERESTS ON ITEMS ON THE AGENDA**

Members were reminded to declare any interests that may arise during the course of the meeting.

3. **MINUTES OF MEETING HELD ON 30TH MARCH 2017**

RESOLVED – Proposed Cllr White, seconded Cllr Smalley that the Chairman should sign the minutes as a true and accurate record. **RECORD OF VOTING** – 10 in favour, 1 abstention. **Motion carried.**

4. **CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF ABOVE MEETING**

Clerk said that the Front Desk Manager at Stow Police Station had been in touch to thank the council for their good wishes. She was pleased to report that he has returned to work on a part time basis.

The bank reconciliation discussed at the last meeting had not been approved. She was pleased to confirm on checking it was correct and the member who raised the query confirmed it was in order at £37,586.

Clerk had asked a dry stone waller to give an independent view on the state of the wall outside the council's door. He had written to council and the clerk the letter out. This drew attention to the wall that runs along the footpath too in that he felt it could fall down any time especially if the town experienced any heavy rain. In view of H & S concerns the clerk had reported to GCC Public Rights of Way Officer (PROW) who had come out to site. He is also concerned and has written to the owner of the wall and asked that immediate action be taken otherwise he may have to temporarily close the footpath until the work has been carried out.

She went on to say that it was now in the public domain that the Tour of Britain cycle race will be coming through Stow on Saturday 9th September 2017. It is the penultimate day of the race so should be even more exciting. A great opportunity for the businesses in the town and to further put Stow on the Wold on the map as it is televised live on ITV4.

A resident who has recently moved to the town had contacted the office with regard to PROW in the town and if any of the councillors had an interest and if so to work with him. Cllrs J Davies and Day said they would be willing to get involved.

Finally, the secretary of the Cotswolds Tree Wardens had been in touch asking if the council intended to appoint a tree warden, for the town, as they currently they had no one registered.

Agreed that this would be referred to the Parks & Square Committee meeting for discussion and in the meantime the clerk is to obtain more details on what the role entails.

5. **CHAIRMAN'S ANNOUNCEMENTS**

Chairman said he was very pleased that the Tour of Britain cycle race will be coming through the town on Saturday 9th September 2017.

He also reminded all present that the Annual Town Meeting will be taking place on Tuesday 9th May at 7.00 pm at Stow Social Club. He along with the chairman of council committees would be giving a short report on the achievements of the past year along with other organisations. Clerk said that



Stow Doctors Surgery had asked if they could speak at this event and give an update on the new surgery. Council welcomed the idea.

6. REPORT FROM COTSWOLD DISTRICT CLLR D NEILL

No report given as Cllr Neill is still on sick leave.

7. REPORT FROM GLOUCESTERSHIRE COUNTY CLLR NIGEL MOOR

No report given as Cllr Moor had sent his apologies for absence.

8. POLICE REPORT

Clerk reported that there had been 27 incidents reported during the period January to March 2017 which was down by 4 when compared to the same period last year.

9. TO RECEIVE REPORTS FROM THE CHAIRMAN OF THE FOLLOWING COMMITTEES:-

a) Burial Board

Cllr Smalley said that no meeting had taken place since the last council meeting. The next meeting will take place on 4th May 2017 at 9.15 am. There are a few issues which will be discussed at this meeting.

b) Finance & General Purposes Committee

- i) To approve bank reconciliation to 31st March 2017
RESOLVED – Proposed Cllr Moseley, seconded Cllr Day that the bank reconciliation for Lloyds current account amounting to £23,715 be approved. **RECORD OF VOTING** – All in favour. **Motion carried.**
- ii) To approve expenditure to date for April 2017
RESOLVED – Proposed Cllr Moseley, seconded Cllr Smalley expenditure approved. **RECORD OF VOTING** – All in favour. **Motion carried.** See Appendix 1 on page 61.
- iii) To approve revised earmarked reserves and accruals for year ending 31st March 2017
Cllr Moseley said that the Finance & General Purpose Committee had recommended the following as earmarked reserves for the year ending 31st March 2017. Digbeth Street £5,000, Monarch's Way £5,000, Christmas lights £2,000 and Parking £20,000. Giving a total of £32,000. They also recommend to council that the accruals amounting to £6,189 be also approved.
RESOLVED – Proposed Cllr Moseley, seconded Cllr Scarsbrook that council approve. **RECORD OF VOTING** – All in favour. **Motion carried.**
- iv) To discuss application for grant monies from Citizen's Advice Bureau who helped 39 households in Stow and resolved over 110 problems. Proportionate amount requested £209.
RESOLVED – Proposed Cllr Moseley, seconded Cllr White that grant is approved. **RECORD OF VOTING** – All in favour. **Motion carried.**
- v) Expenditure approval for clerk to attend mentoring sessions with GAPTC in regard to CiLCA qualification at a cost of £380 and £250 to SLCC to register for the examination
RESOLVED – Proposed Cllr Moseley, seconded Cllr V Davies that expenditure is approved. **RECORD OF VOTING** – All in favour. **Motion carried.**
- vi) Expenditure approval for Cllr Day to attend a "Being a better councillor" training course organised by GAPTC on 27th June 2017 at a cost of £95.
RESOLVED – Proposed Cllr Curtis, seconded Cllr Eddolls that expenditure is approved. **RECORD OF VOTING** – All in favour. **Motion carried.**



Clerk reported that the first instalment of the precept had arrived from CDC amounting to £100,179.

c) Parks & Square Committee

Cllr Green gave an overview of the minutes of the last meeting held on 20th April 2017.

RESOLVED – Proposed Cllr White, seconded Cllr V Davies that the clerk has approval to purchase a strimmer and accessories up to an amount of £500. This is for use by the Community Payback Team supervisor. **RECORD OF VOTING** – All in favour. **Motion carried.**

d) Neighbourhood Development Plan Group

Cllr Eddolls said the Design Strategy is currently being “knocked into shape” so final draft should be available shortly. He also confirmed that a presentation on the plan would be given at the Annual Parish Meeting on Tuesday 9th May 2017. Cllr White asked the clerk to send a copy of the Benchmarking Survey report to members of the Group.

e) Planning, Traffic & Parking Committee

Cllr White said two meetings had taken place since the last council meeting on 4th & 24th April 2017. He gave an overview of the minutes.

RESOLVED – Proposed Cllr White, seconded Cllr Eddolls that the council appoint People & Places to present the findings of the Benchmarking Survey to the businesses at a cost of £200 + VAT. **RECORD OF VOTING** – All in favour. **Motion carried.** The suggested date for the meeting is 7th or 8th June commencing at 6.00 pm. At the same meeting the council will take the opportunity to brief the businesses on the Tour of Britain which will come through Stow on Saturday 9th September 2017 and also to see if businesses wanted to get involved with the Christmas Tree Lights Switch on event on Friday 8th December 2017.

10. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL

Cllr Moseley had attended an “informal” Trustees meeting to discuss the fabric of the building. They have been receiving very inflated electricity bills for the hall. On investigation it appears that these were attributed to faulty meter readings.

Cllr Clarke had attended the Stow Social Club AGM. The only change to the committee is that there is a new secretary. He said the club is doing well and organising lots of events. The boiler had broken down and needs replacing.

Cllrs Curtis & Smalley had attended an Almshouses meeting. Cllr Curtis said due to a government grant some of the properties have gone onto gas central heating and hoped that ultimately all the properties would be upgraded. He had also contacted GCC Highways Officer in relation to the state of the footpath that runs alongside the houses and hoped that a meeting on site could be arranged to discuss.

11. SHOULD COUNCIL NOMINATE STOW SOCIAL CLUB TO BE PUT ON THE COMMUNITY ASSET REGISTER?

RESOLVED – Proposed Cllr White, seconded Cllr Green that the council should nominate as a community asset. **RECORD OF VOTING** – All in favour. **Motion carried.** Clerk requested to write to Stow RBL branch to advise of this action.

12. HATWELL’S FUN FAIR

Clerk reported that CDC could not allow the fun fair to operate from either of the car parks in the town. CDC’s policy is not to let any profit making organisations use their car parks. She also reported that the council had received 23 emails/letters in support of the fun fair coming to the town and to operate from the square and none against. **RESOLVED** – Proposed Cllr White, seconded Cllr Green that the resolution previously made to allow the fun fair to come to the town and operate in the square still stands. However, to try to mitigate the affect on the businesses (who commented



that the fun fair took up a lot of customer parking spaces) the council will investigate if it is possible to run a car park on the QEII field. It was pointed out there is a cricket match on site on the Saturday so the car park would operate on the Thursday/Friday only. Clerk to also ask CDC if they would be prepared to offer the Maugersbury Road car park in their ownership free of charge for the duration of the fun fair. Clerk also to speak to fun fair operator to ask him to liaise with the two adjacent hotels to try to help resolve some of their concerns. **RECORD OF VOTING** – 10 in favour, 1 abstention. **Motion carried.**

13. SHOULD THE COUNCIL ORGANISE AN OFFICIAL OPENING OF THE RECENTLY CONSTRUCTED EXTENSION TO THE MONARCH'S WAY FOOTPATH?

Unanimously agreed that this was a good idea. To be placed on the agenda for the next Parks & Square Meeting to organise.

14. TO DISCUSS THE FOLLOWING CORRESPONDENCE RECEIVED BY COUNCIL

- i) Hereburgh Morris and guests asking permission to dance in the square on Saturday 24th June 2017 at 10.00 to 11.00 am
RESOLVED – Proposed Cllr Smalley, seconded Cllr J Davies that council give approval.
RECORD OF VOTING – All in favour. **Motion carried.**
- ii) CDC asking if council will monitor the two public conveniences in the town by doing spot checks every other month and completing a check list
Clerk to ask if it would not be possible for staff at Moreton Area Centre to do these checks.
- iii) CPRE AGM to be held on Tuesday 30th May 2017 at Royal Agricultural University, Cirencester at 2.30 pm. Would any member like to attend on behalf of council?
Clerk to send apologies as no one is available to attend.
- iv) Fields in Trust AGM to be held on 6th June 2017 at 1.30 pm in London, venue to be confirmed. Would any member of council like to attend on behalf of council?
Clerk to send apologies as no one is available to attend.
- v) Call for resolutions for GAPTC AGM to be held on 15th July 2017
None forthcoming but if members thought of any in the meantime they are to advise the clerk.
- vi) Stow on the Wold Post Office public consultation on change of opening hours
No objection.
- vii) CDC funding for defibrillators via Ward District Councillors (£2K)
Agreed that currently the council think that the two installed in the town are sufficient.
- viii) CDC funding for activities organised to mark the centenary of the end of First World War via Ward District Councillors (£750)
Council has already registered to light a beacon on 11th November 2018. Clerk to contact RBL as it is understood they are organising events to celebrate and to ask if they would be interested in applying for this funding.

15. ANY OTHER BUSINESS - ITEMS TO BE DISCUSSED AT THE NEXT MEETING

None.

16. MEETING CLOSED: 9.16 pm.



17. **NEXT MEETING:** Thursday 25th May 2017 at 7.15 pm.

APPENDIX 1

Cheque/Direct Debit No	Name	Description	Net	VAT
2849	G Force	Firework display deposit	300.00	
2855	Centre 67	Grant for Stow Youth Club	5000.00	
2856	The Villager Bus	Grant for community transport	1000.00	
2858	Stow Cotswold Festival	Grant	2000.00	
2859	Playsafety Limited	Playground checks	150.50	30.10
2860	GCC	1st quarter Visitor Information grant	2500.00	
2861	Viking	Stationery	34.87	6.97
2862	St Edward's Christmas Tree Festival	Grant	500.00	
2863	T20 Media	Visitor Information Website	50.00	
2866	People & Places	Benchmarking Survey/Report	2000.00	400.00
2867	Richard Coglan	Photocopying	94.88	
2868	cancelled			
2869	John Wise	Playground litter picks	35.00	
DD012018	Grenke Leasing	Photocopier lease	170.70	34.14
DD022018	British Telecom	Telephony	62.85	12.57
DD032018	Lloyds Charge Card	Misc items for Parks & Admin	307.40	30.80
DD042018	Grundon	Waste collection office	42.82	8.56
	Grundon	Waste collection cemetery	34.42	7.68
DD052015	PWLB	Loan for Manorial Rights	1701.78	
2864	Administration	Staff costs	2518.78	
2865				
			18504.00	530.82

Signed: _____ Chairman

Dated: _____