



Stow on the Wold Town Council
Stow Youth Centre, Fosseway, Stow on the Wold, GL54 1DW
Email: clerk@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO – Marie Pawley

To: Cllrs J Scarsbrook, S Clarke, V Davies, V Goddard, M Stracey, A Tighe & A White

You are hereby summoned to a meeting of the **PLANNING, TRAFFIC & PARKING COMMITTEE**
to be held at Stow Youth Centre, Fosseway, Stow on the Wold GL54 1DW
on **TUESDAY 8TH SEPTEMBER 2026 at 7.00 PM**
for the purposes of transacting the following business.

Issued by: Marie Pawley, Clerk & RFO
3rd September 2026

A G E N D A

1. Apologies for absence
2. Declarations of interests in items on the agenda
3. To approve and sign as a correct record the minutes of the meeting held on 28th July 2026
4. Chairman's announcements
5. Questions from members of the public*
6. To consider the Clerk's report & matters arising from minutes of meeting held on 28th July 2026
7. To consider & comment on the following planning applications
 - a) **26/02391/FUL – Hope Cottage, Chapel Street** – Conversion of an existing domestic workshop to form self-contained holiday accommodation, including the installation of new French windows and a new pedestrian gate within the boundary wall
8. To note comments made on planning applications between meetings due to short notice periods:
 - a) **26/01900/FUL – New documents – 61 Griffin Close** – Replacement single storey extension with associated works
Following an email canvass of committee members, Council objected for the reasons given in its original comments
 - b) **26/02386/TCONR – Park Street and other locations in the town** – Work to multiple trees. Support comments submitted
9. To note Decision Notices
10. Abbeyfield House – to receive an update from Cllr Neill about the HMO licence process
11. HMOs – to consider formally asking CDC
 - a) how to ensure Council and residents have the opportunity to comment on all HMO applications, whether licensing or planning
 - b) what CDC's policy is on any potential central government proposals for HMOs in the district
12. CDC draft Local Plan – to note consultation is under way with a closing date of 5th October, and Council has engaged a planning consultant to assist with its response

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.
Rules dictate that members of the public may not take part in the council or committee meetings unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.

13. MP engagement – to receive an update about correspondence with Sir Geoffrey Clifton-Brown regarding highway issues
14. Lower Swell Road – to consider whether Council wishes to request new speed restrictions
15. To note the following road closures:
 - a) High Street will be closed between 22:00 and 05:30 nightly from 21/09/2026 to 23/09/2026 to allow for sewer cleaning work by Thames Water. Emergency and pedestrian access will be maintained.
 - b) Back Walls will be closed on 09/11/2026 to 13/11/2026 to allow for gas pipe laying work by Wales & Weest Utilities. Emergency and pedestrian access will be maintained.
 - c) Union Street will be closed on 02/10/2026 to 09/10/2026 to allow for new sewer installation work. Emergency and pedestrian access will be maintained.
16. Date of next meeting – Tuesday 29th September 2026 at 7.00 pm at Stow Youth Centre
17. Meeting closed

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