**MINUTES OF STOW-ON-THE-WOLD TOWN COUNCIL'S FINANCE & GENERAL-PURPOSE COMMITTEE HELD ON WEDNESDAY 19th AUGUST 2026, AT STOW YOUTH CENTRE, FOSSEWAY, STOW-ON-THE-WOLD, GLOUCESTERSHIRE GL54 1DW AT 10.30 AM**

**PRESENT:** Councillors: M Stracey (Chair), A Tighe (Chair of Council) & S Woods.

**ALSO IN ATTENDANCE:** Miss M Pawley, Clerk/RFO of Council.

1. **TO ELECT A CHAIR TO HOLD OFFICE UNTIL MAY 2027**
   **RESOLVED** to elect Cllr M Stracey as Chair. **Motion carried.**

2. **TO ELECT A VICE CHAIR TO HOLD OFFICE UNTIL MAY 2027**
   **RESOLVED** to elect Cllr S Woods as Vice Chair. **Motion carried.**

3. **APOLOGIES FOR ABSENCE**
   Councillor A Wright.
   Councillor A White was noted as absent.

4. **DECLARATIONS OF INTERESTS ON ITEMS ON THE AGENDA**
   Members were reminded to declare any interests on items on the agenda as the meeting progressed.

5. **MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF MEETING HELD ON 20th MAY 2026**
   **RESOLVED** that the Chair should sign the minutes as a true and accurate record. **Motion carried.**

6. **QUESTIONS FROM MEMBERS OF THE PUBLIC***
   None, as no members of public present.

7. **CHAIR'S ANNOUNCEMENTS**
   None.

8. **CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD ON 20th MAY 2026.**
   Cllr Stracey is now 'up and running' as a BACS approver, alongside Cllr Clarke.
   The Clerks are both continuously following up on the financial status and the possible ongoing maintenance and cost implications to Council, regarding both toilet blocks within the town, if Council takes on responsibility. A progress report will be issued, when options are received from CDC.

9. **TO REVIEW AND ADOPT THE FLEXIBLE WORKING POLICY.**
   **RESOLVED** to defer the review, as this document is currently based on an Advice Note from SLCC and there are 3 x sections. A new directive means that all 3 x sections should be combined into one overall Policy, which is in the process of being compiled. **Motion carried.**

10. **TO NOTE THAT THE NEIGHBOURHOOD CIL FIGURES AT THE END 2025/26 STAND AT ZERO.**
    Members noted.

11. **TO NOTE THAT THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) WAS SUBMITTED ON 23rd JUNE 2026.**
    Members noted.

12. **TO NOTE THAT THE VAT RECLAIM RECEIVED FOR Q1 2026/27 WAS £9,609.71**
Members noted.

13. **TO NOTE THAT CLLR TIGHE CARRIED OUT AN INHOUSE REVIEW OF Q4 2025/26 ON 9th JUNE 2026.**
Members noted and Cllr Tighe said that she would be carrying out an inhouse review on Q1 2026/27 during September 2026.

14. **TO VIEW AN EARLY EXAMPLE DOCUMENT FROM THE NEWLY INSTALLED ASSETS REGISTER ON THE COUNCIL ACCOUNTING SYSTEM.**
Members were impressed with the updated way of recording the assets register and the Clerk suggested that maybe some Cllrs would be willing to assist by providing photos of each of Council's assets along with a What3Words location. The Clerk can then add this additional information. Assets will be broken down by area, so that a suitable one can be selected by the individual.
It will be quite long job, so any help would be greatly appreciated.

15. **TO REVIEW INCOME & EXPENDITURE AGAINST BUDGET FOR THE CURRENT FINANCIAL YEAR.**
Members commented that all was looking good, and that the coding improvements have made a huge difference regarding understanding the content. The Clerk said that there are still some coding matters to address but agreed that it is now far clearer for the reader.

16. **DATE OF NEXT MEETING –** TBD

17. **MEETING CLOSED** – 11.12am

Signed: ________________________ Chair

Dated: _________________________