



Stow-on-the-Wold Town Council

Stow Youth Centre, Fosseway, Stow-on-the-Wold GL54 1DW

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Clerk & RFO – Marie Pawley

To: Cllrs: A Tighe (Chair), J Scarsbrook (Vice Chair), B Eddolls, S Clarke, J Davies, V Davies, V Goddard, M Stracey, S Woods, A White & A Wright.

You are hereby summoned to the **MONTHLY COUNCIL MEETING** to be held on **THURSDAY 30th JULY 2026**, starting at **7.00 PM**, at **STOW YOUTH CENTRE**, Fosseway, Stow-on-the-Wold, Gloucestershire GL54 1DW for the purposes of transacting the following business:

Marie Pawley, Clerk & RFO of the Council

23rd July 2026

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Chair's announcements
4. Questions from members of the public*
5. Minutes - to sign as a correct record the minutes of Council Meeting held on 25th June 2026
6. Clerk's report and matters arising from minutes of Council Meeting held on 25th June 2026
7. Police Report.
8. Report from County Cllr D Corps Cotswold Division.
9. Report from Ward District Cllr D Neill.
10. To receive an introduction from 2 x nominative trustees to join the Almshouse Charity, representing Stow Council.
11. To note that the Clerk has sourced a specialist earthworks company to provide a quote for the repair, maintenance and improvement of Stow's listed Well area. Information will follow.
12. To approve a quote of £5,950 + VAT to carry out the 2026 tree work, identified from last year's tree survey or consider an expected alternative quote.
13. To approve a quote of £1,180 for the replacement of the CCTV system in the Council office, which is faulty, outdated and no longer fit for purpose or consider an expected alternative quote.
14. To approve a quote of £700 (zero VAT) to repair damaged fence to the front right of Stow Pavilion.
15. To approve a quote of £180 + VAT per annum and a one-off cost total of £779 + VAT for the setup, support and maintenance of adding the asset register to Council's accounting system.
16. To review and approve the following:
 - a) Health & Safety Advice Note for users of Display Screen Equipment (DSE).
 - b) Hire of Queen Elizabeth II (QEII) Playing Field, Lower Swell Road, Stow-on-the-Wold, Gloucestershire GL54 1LD for Private Events Policy.
 - c) Hire of King Georges Playing Field, Stow-on-the-Wold, Gloucestershire GL54 1AR for Private Events Policy.

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.

This document can be viewed on the Town noticeboard and <https://stowonthewold-tc.gov.uk/>

17. To note that a 'Devolution Contingency' Earmarked Reserve has been set up with a starting balance of £50,000
18. To note that Council has received a VAT reclaim amount of £9,609.71 for Quarter 1 of 2026/27.
19. To note that Cotswold District Council are working closely with Ubico to monitor overflowing bins in Stow, to assess the need, before considering installing any additional bins or allocating extra collections.
20. To note that Gloucestershire County Council have stressed that all Highways issues are not being accepted directly and must be reported via 'Fix my Street'.
21. To consider a suggestion by Cllr Scarsbrook to have one designated Councillor responsible for removing event notices from the town, after the event has passed.
22. To note that signage around the town must not be removed (without agreement) from non-Council owned areas.
23. To note how the Council grant allocations are rewarded, as over the past 3 x years, from an annual budget of £10,000, there has been £5,639, £2,187 & £1,579 respectively, remaining at the end of each year. This does not carry over, so members should mindfully consider using it for its intention. It is not necessary to 'keep funds reserved' for an application that hasn't yet been received. If the available funds run out before the year end, the applicant can be advised to apply again the following year, this would be preferable to funds not being granted at all.
24. To receive a brief report from the Finance Committee Chair:
 - i) To approve bank reconciliations to 30th June 2026
 - ii) To review detailed income & expenditure against budget, for 1st quarter 2026/27.
 - iii) To report balance in CCLA account as of 30th June 2026
 - iv) To report bank receipts to 30th June 2026
 - v) To approve expenditure for July 2026
25. To receive a brief report from the Chairs of the following Committee meetings since 25th June 2026:
 - a) Planning, Traffic & Parking: 7th July 2026 – Cllr Clarke
 - b) Parks & Square: 22nd July 2026 – Cllr Clarke
 - c) Planning, Traffic & Parking: 28th July 2026 – Cllr Scarsbrook
26. Report by any members who have had a meeting or attended any event on behalf of Council.
27. Date of next meeting – Thursday 24th September 2026 at 7.00 pm in Stow Youth Centre.
28. Meeting closed.

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