



**MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD  
ON THURSDAY 28<sup>th</sup> MAY 2026 AT STOW YOUTH CENTRE, FOSSEWAY,  
STOW ON THE WOLD GL54 1DW AT 7.00 PM**

**PRESENT:** Cllrs A Tighe (Chair), J Scarsbrook (Vice Chair), J Davies, S Clarke, V Davies, V Goddard, B Eddolls, A White, S Woods, M Stracey & A Wright.

**ALSO IN ATTENDANCE:** Miss M Pawley, Clerk & RFO of Council & 1 x Member of the Public.

1. **a) TO ELECT A CHAIR TO HOLD OFFICE UNTIL MAY 2027**  
**RESOLVED** to elect Cllr Tighe as Chair to hold office until May 2027. **Motion carried.**  
**b) FOR NEWLY ELECTED CHAIR TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE**  
Cllr Tighe signed declaration of acceptance of office.
2. **a) TO ELECT A DEPUTY CHAIR TO HOLD OFFICE UNTIL MAY 2027**  
**RESOLVED** to elect Cllr Scarsbrook as Deputy Chair to hold office until May 2027. **Motion carried.**  
**b) FOR NEWLY ELECTED DEPUTY CHAIR TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE**  
Cllr Scarsbrook signed declaration of acceptance of office.
3. **APOLOGIES FOR ABSENCE**  
None.
4. **DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**  
Members were reminded to declare any interests that may arise during the meeting.
5. **CHAIR'S ANNOUNCEMENTS**  
Cllr Tighe expressed her thanks to all who contributed to the success of the medieval event, stating that the feedback had been amazing. Thanks also for the help from the event planner and her team and the fire service for watering Stocks Green.  
The Council would also like to pass on thanks to J Baggott for his contribution to the Planning, Traffic & Parking meetings over the years. A card will be sent.
6. **QUESTIONS FROM MEMBERS OF THE PUBLIC\***  
Members of the public were given the opportunity to speak at the appropriate time during the course of the meeting.
7. **TO APPOINT MEMBERS & ADVISORS TO COUNCIL COMMITTEES UNTIL MAY 2027**
  - **PLANNING, TRAFFIC & PARKING (6)**  
**RESOLVED** to appoint Cllrs White, V Davies, Scarsbrook, Clarke, Goddard & Stracey and Mr C Ayers as Advisor. **Motion carried.**
  - **PARKS & SQUARE (7)**  
**RESOLVED** to appoint Cllrs Clarke, Eddolls, J Davies, Scarsbrook, V Davies, Woods & Stracey and Mr N Surman as Advisor. **Motion carried.**
  - **BURIAL BOARD (5)**  
**RESOLVED** to appoint Cllrs Scarsbrook, Goddard, J Davies, V Davies & Wright and Rev'd K Wellman as Advisor. **Motion carried.**
  - **FINANCE & GENERAL PURPOSE (5)**  
**RESOLVED** to appoint Cllrs Tighe, Stracey, White, Woods & Wright. **Motion carried.**
  - **STAFFING COMMITTEE (4)**  
**RESOLVED** to appoint Cllrs Goddard, Eddolls, White & V Davies. **Motion carried.**



- 8. TO APPOINT MEMBERS TO REPRESENT THE COUNCIL ON THE FOLLOWING OUTSIDE BODIES UNTIL MAY 2027**
- **CLLR DILYS NEILL'S INFORMAL STOW FAIR GROUP & SAG**  
**RESOLVED** to appoint Cllrs Scarsbrook, J Davies & Tighe. **Motion carried.**
  - **TRUSTEE OF ST EDWARD'S HALL**  
**RESOLVED** to appoint Cllr J Davies. **Motion carried.**
  - **TRUSTEES OF STOW ON THE WOLD ALMSHOUSE CHARITY (4)**  
**RESOLVED** to appoint Cllr Eddolls, if required. **Motion carried.**  
*Post Meeting Update: The Clerk received notification that the committee currently has enough members.*
  - **LIAISON WITH GLOUCESTERSHIRE MARKET TOWNS FORUM**  
**RESOLVED** to appoint Cllr Eddolls. **Motion carried.**
  - **STOW SOCIAL CLUB COMMITTEE**  
**RESOLVED** to appoint Cllr J Davies. **Motion carried.**
  - **STOW COMMUNITY LAND TRUST BOARD MEMBER**  
**RESOLVED** to appoint Cllr Clarke. **Motion carried.**
  - **SNOW WARDEN**  
**RESOLVED** to appoint Cllr Woods. **Motion carried.**
  - **CLIMATE EMERGENCY WORKING PARTY**  
This party has never met, so will be removed from the list.
  - **NEIGHBOURHOOD PLAN IMPLEMENTATION GROUP**  
**RESOLVED** to appoint Cllrs Stracey, Scarsbrook, White & Woods. **Motion carried.**
- 9. TO APPOINT MRS J EUSTACE AS INDEPENDENT INTERNAL AUDITOR FOR 2026/27**  
**RESOLVED** to appoint Mrs J Eustace as detailed above. **Motion carried.**
- 10. MINUTES - TO SIGN AS A CORRECT RECORD THE MINUTES OF COUNCIL MEETING HELD ON 30<sup>th</sup> APRIL 2026**  
**RESOLVED** that the Chair should sign the minutes as a true and accurate record. **Motion carried.**
- 11. CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF COUNCIL MEETING HELD ON 30<sup>th</sup> APRIL 2026**  
Reminder to all SAG meeting members that there is a debrief Teams meeting on Tuesday 2<sup>nd</sup> June at 2.00pm.  
SAG members have requested that any notes from this meeting be distributed to all Council members going forward. The Clerk will arrange this.
- 12. POLICE REPORT**  
No Police were in attendance, but Cllr Tighe spoke to their report.
- 13. REPORT FROM COUNTY CLLR D CORPS, COTSWOLD DIVISION**  
Cllr Corps sent his apologies, and Cllr Tighe spoke to his report, mentioning that he was very enthusiastic with his praise of Stow's medieval event.
- 14. REPORT FROM WARD DISTRICT CLLR D NEILL**  
Cllr Neill sent her apologies, and Cllr Tighe spoke to her report.
- 15. TO REVIEW AND APPROVE REGULAR DIRECT DEBIT PAYMENTS FOR YEAR ENDING 31<sup>st</sup> MARCH 2027.**  
**RESOLVED** that members approved. **Motion carried.**



**16. TO REVIEW AND ADOPT COUNCIL SUPPORTING STATEMENT FOR YEAR ENDED 31<sup>st</sup> MARCH 2026 INCLUDING ASSET REGISTER.**

**RESOLVED** that Council adopt as above. **Motion carried.**

**17. TO REVIEW AND APPROVE THE FOLLOWING DOCUMENTATION ALL IN RELATION TO YEAR ENDED 31<sup>st</sup> MARCH 2026**

**a) INCOME & EXPENDITURE ACCOUNT.**

**RESOLVED** to approve. **Motion carried.**

**b) BANK, CASH AND INVESTMENT RECONCILIATION.**

**RESOLVED** to approve. **Motion carried.**

**c) TO REVIEW AND APPROVE THE EXPLANATION OF VARIANCES OF +/- 15% COMPARED TO PREVIOUS FINANCIAL YEAR.**

**RESOLVED** to note. **Motion carried.**

**d) BALANCE SHEET WHICH WHEN APPROVED TO BE SIGNED BY THE CHAIR AND RESPONSIBLE FINANCIAL OFFICER.**

**RESOLVED** to approve. **Motion carried.**

**18. TO CONFIRM AND APPROVE ANNUAL INTERNAL AUDIT REPORT FOR 2025/26**

**RESOLVED** to approve as above. **Motion carried.**

**19. TO CONFIRM AND APPROVE SECTION 1 – ANNUAL GOVERNANCE STATEMENT FOR 2025/26**

**RESOLVED** to approve section 1 as above. **Motion carried.**

**20. TO CONFIRM AND APPROVE SECTION 2 – ACCOUNTING STATEMENTS 2025/26**

**RESOLVED** to approve section 2 as above. **Motion carried.**

**21. TO NOTE THAT THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS FOR ACCOUNTS FOR YEAR ENDING 31<sup>st</sup> MARCH 2026 WILL COMMENCE ON 17<sup>th</sup> JUNE AND END ON 28<sup>th</sup> JULY 2026.**

Members noted.

**22. TO NOTE THE INDEPENDENT INTERNAL AUDITORS REPORT, FOLLOWING HER VISIT ON 18<sup>th</sup> MARCH 2026**

Members noted.

**23. TO NOTE THAT COUNCIL'S INSURANCE HAS BEEN RENEWED WITH A PREMIUM OF £2,398.72 WHICH IS A SLIGHT INCREASE ON LAST YEAR'S PREMIUM OF £2246.39, BUT THE RECENT PUMP TRACK INSTALLATION HAS BEEN ADDED.**

Members noted and commented that it is a very fair premium, considering the pump track is now included.

**24. TO RECEIVE AN UPDATE FROM THE EVENT REPRESENTATIVE REGARDING THE 10K RUN TAKING PLACE IN STOW ON 21<sup>st</sup> JUNE 2026**

The representative confirmed some of the details so far:

- There will be road closures in place, a letter drop to the area will take place on 8<sup>th</sup> June 2026.
- There are 600 x runners taking part, so far.
- The run will start in Stow Square at 9.00am and aims to be completed by 11.00am.
- The event is advertised on social media.
- Cllr Tighe will open the race.
- 15 x portaloos will be provided.

The representative left the meeting at 7.49pm



**25. TO REVIEW THE COMMITTEE TERMS OF REFERENCE.**

Overall members were satisfied, but said that if anything was identified, when attending the committee meetings, members would email the item in question, rather than waiting for the next meeting.

**26. TO NOTE THAT THE NEXT COUNCIL SURGERY WILL BE HELD IN STOW LIBRARY ON 26<sup>th</sup> JUNE 2026. 2 X COUNCILLOR VOLUNTEERS WILL BE REQUIRED.**

Members noted, with Cllrs Eddolls and Goddard volunteering for June's surgery.

**27. TO CONSIDER A REQUEST FROM TOFFS & TOTTIES TO VISIT STOW ON 4<sup>th</sup> JULY 2026.**

**RESOLVED** preliminary approval granted. **Motion carried.**

*Post meeting note: Representatives for Toffs & Totties will attend the Council meeting on 25<sup>th</sup> June 2026 in support of their request.*

**28. TO APPROVE A QUOTE OF £475.00 FOR THE REPAIR OF THE DRYSTONE WALL ALONG THE MAIN ROADSIDE OF KING GEORGE'S FIELD.**

**RESOLVED** to approve quote of £475.00 **Motion carried.**

**29. TO RECEIVE A BRIEF REPORT FROM THE FINANCE COMMITTEE CHAIR:**

- i) TO APPROVE BANK RECONCILIATIONS TO 30<sup>th</sup> APRIL 2026
- ii) TO REPORT BALANCE IN CCLA ACCOUNT AS OF 30<sup>th</sup> APRIL 2026
- iii) TO REPORT BANK RECEIPTS TO 30<sup>th</sup> APRIL 2026
- iv) TO APPROVE EXPENDITURE FOR MAY 2026

**RESOLVED** to approve. **Motion carried.**

**30. TO RECEIVE A BRIEF REPORT FROM THE CHAIRS OF THE FOLLOWING COMMITTEE MEETINGS SINCE 30<sup>th</sup> APRIL 2026:**

- a) PLANNING, TRAFFIC & PARKING: 5<sup>th</sup> MAY 2026 – CLLR SCARSBROOK
- b) FINANCE & GENERAL PURPOSE: 20<sup>th</sup> MAY 2026 – CLLR STRACEY
- c) PLANNING, TRAFFIC & PARKING: 26<sup>th</sup> MAY 2026 – CLLR SCARSBROOK

Cllrs Scarsbrook and Stracey gave brief updates of the committee meetings held since the last Council meeting.

**31. REPORT ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL.**

Cllr Tighe: 18/05/26 – Stow Primary School  
19/05/26 – Redesdale Hall: Town & Parish Council Forum  
26/05/26 – North Cotswolds Business Group  
27/05/26 – Cotswold Friends Community Garden Event  
Cllr Clarke: 19/05/26 – Community Land Trust (CLT) meeting  
Cllr J Davies: 06/05/26 – Social Club meeting  
Cllr V Davies: 19/05/26 – Redesdale Hall: Town & Parish Council Forum  
Cllr Scarsbrook: 19/05/26 – Redesdale Hall: Town & Parish Council Forum

**32. DATE OF NEXT MEETING** – Thursday 25<sup>th</sup> June 2026 at 7.00 pm in Stow Youth Centre.

**33. MEETING CLOSED** at 8.08pm

Signed ..... Chair of Council Date .....



**BACS PAYMENTS/DIRECT DEBITS FOR APPROVAL UP TO  
28/05/2026**

Payment Type	Name	Description	Net	VAT	Gross
BACS	HMRC	M1 PAYE/NI	£1,293.64	£0.00	£1,293.64
BACS	Cottage Garden Services (CGS)	Contract Maintenance (April)	£2,272.50	£454.50	£2,727.00
BACS	L Salleh	Stow Office Cleaner	£56.00	£0.00	£56.00
BACS	Administration	Administration	£3,856.94	£0.00	£3,856.94
BACS	A Tighe	Meeting Refreshments	£39.09	£0.00	£39.09
BACS	Stow Social Club	Room Hire & Wine	£236.00	£0.00	£236.00
BACS	Clear Councils	Annual Insurance Premium	£2,398.72	£0.00	£2,398.72
BACS	GALC	Annual Membership Subscription	£724.66	£0.00	£724.66
BACS	N&D Elsdale	Paving to the front of Stocks Green	£3,920.00	£0.00	£3,920.00
BACS	Centre 67	Youth Centre Hire & % Bills	£3,694.09	£0.00	£3,694.09
BACS	Frozen Visions	Event Planner & Activities (1st)	£4,949.91	£0.00	£4,949.91
BACS	TechTonic IT Solutions Ltd	IT Maintenance & Support (April)	£110.30	£22.06	£132.36
BACS	TechTonic IT Solutions Ltd	IT Maintenance & Support (May)	£110.30	£22.06	£132.36
BACS	Frozen Visions	Event Planner & Activities (2nd)	£1,750.00	£0.00	£1,750.00
BACS	Oven Buddy	Cleaning of Pavilion Cooker	£75.00	£0.00	£75.00
DD	Richard Coglan Ltd	Photocopier Monthly Plan	£80.85	£16.18	£97.03
DD	Lloyds Bank Chargecard	Zoom Sub., Tesco, Amazon & Sostrene	£235.12	£0.00	£235.12
DD	NEST	Pension Contributions - May	£259.19	£0.00	£259.19
DD	Castle Water	Pavilion Supply	£8.62	£1.72	£10.34
DD	Castle Water	Allotment Supply	£23.63	£0.00	£23.63
DD	Propel Finance	Phone Equipment Hire	£38.78	£7.76	£46.54
DD	Lloyds Bank Community Account	Transaction Fees	£4.51	£0.00	£4.51

**TOTALS**      **£26,137.85**      **£524.28**      **£26,662.13**

Check      £26,662.13