



**MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S BURIAL BOARD MEETING HELD AT STOW YOUTH CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW ON WEDNESDAY 10<sup>th</sup> JUNE 2026 AT 10.30 AM**

**PRESENT:** Cllrs V Davies (Chair), A Tighe (Chair of Council), V Goddard, J Scarsbrook & J Davies.

**Also in attendance:** Miss M Pawley, Clerk/RFO of the Council.

1. **TO ELECT A CHAIR TO HOLD OFFICE UNTIL MAY 2027.**  
**RESOLVED** to elect Cllr V Goddard as Chair until May 2027. **Motion carried.**
2. **TO ELECT A VICE CHAIR TO HOLD OFFICE UNTIL MAY 2027.**  
**RESOLVED** to elect Cllr Scarsbrook as Vice Chair until May 2027. **Motion carried.**
3. **APOLOGIES FOR ABSENCE**  
Advisor Rev Karen Wellman.  
Cllr A Wright was noted as absent.
4. **DECLARATIONS OF INTERESTS ON ITEMS ON THE AGENDA**  
Members were reminded to declare any interests in items on the agenda as the meeting progressed.
5. **MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF MEETING HELD ON 18<sup>th</sup> FEBRUARY 2026**  
**RESOLVED** for the Chair to sign the minutes as a correct record of the meeting. **Motion carried.**
6. **CHAIR'S ANNOUNCEMENTS**  
Thanks were given to Cllr V Davies for her time on the Burial Board.
7. **QUESTIONS FROM MEMBERS OF THE PUBLIC\***  
None, as no members of the public were present.
8. **CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD ON 18<sup>th</sup> FEBRUARY 2026**  
Would a member of the Burial Board be prepared to help with the application of the warning stickers on unstable headstones, following the departure of Cllr Stracey from the board.  
*Cllr J Davies volunteered.*  
Numbers of available plots in the cemetery are as follows:  
Ashes – 219 x Available & 23 x Reserved  
Burial – 80 x Available & 33 x Reserved  
The Clerk is following up on repair work to the Council container.  
Members are reminded that as there is currently a vacancy on the Burial Board, each meeting can only afford one absentee, before the meeting becomes inquorate.
9. **TO NOTE THE LATEST CEMETERY FEES SPREADSHEETS FROM END OF YEAR 2025/26, AND 2026/27.**  
Members noted.

**10. TO REVIEW THE CURRENT CEMETERY RULES & REGULATIONS REGARDING FLAT MEMORIALS ONLY, IN CEMETERY MEADOW.**

Members agreed that there should be a uniform format across the whole of the cemetery, so a mixture of flat and upright headstones would now be acceptable in Cemetery Meadow. The Rules & Regulations will be updated.

**11. TO CONSIDER A QUOTE OF £2,237.00 + VAT FOR THE REPLACEMENT OF 4 X HARDWOOD, CURVED BRACKETS ON THE STOW CEMETERY LYCHGATE, THAT MATCH CURRENT ONES AND COME PRIMED AND UNDERCOATED.**

**RESOLVED** to approve the quote of £2,237.00 + VAT as above. **Motion carried.**

**12. ST EDWARD'S CHURCHYARD**

- i) **TO NOTE THAT THE CLERK ARRANGED FOR THE FLY TIPPING IN CHURCH WALK TO BE CLEARED.**

Members noted.

- ii) **ANY OTHER ISSUES THAT MEMBERS WISH TO REPORT.**

There were no further issues.

**13. CEMETERIES**

- i) **TO RECEIVE FEEDBACK FROM THE CEMETERY CLEAN-UP THAT TOOK PLACE ON TUESDAY 26<sup>th</sup> MAY 2026.**

Members said that a good clean up was carried out, including clearing flowers that had started to 'root'. They agreed that May was a good month to do this project.

- ii) **ANY ISSUES THAT MEMBERS WISH TO REPORT.**

Members commented that since the loss of the Community Payback Team, some areas of the cemetery, including the Victorian section, have become very overgrown. The Clerk will ask Council's contractor to assist.

It has been noticed that some graves are growing plants on the grave area and as the plants grow the site is increasing, therefore expanding the allotted plot space. The regulations state that any form of planting is not permitted. The Clerk will monitor this.

Members suggested that a working party or a group of volunteers might like to help with the tidying and weeding of the lavender area around the edge of the cemetery car park.

A date will be arranged and posters displayed soon.

**14. DATE OF NEXT MEETING - TBD.**

**15. MEETING CLOSED – 11.04am**

Signed: \_\_\_\_\_ Chair      Dated: \_\_\_\_\_