



Stow-on-the-Wold Town Council

Stow Youth Centre, Fosseway, Stow-on-the-Wold GL54 1DW

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Clerk & RFO – Marie Pawley

To: Cllrs: A Tighe (Chair), J Scarsbrook (Vice Chair), B Eddolls, S Clarke, J Davies, V Davies, V Goddard, M Stracey, S Woods, A White & A Wright.

You are hereby summoned to the **MONTHLY COUNCIL MEETING** to be held on **THURSDAY 28th MAY 2026**, starting at **7.00 PM**, at **STOW YOUTH CENTRE**, Fosseway, Stow-on-the-Wold, Gloucestershire GL54 1DW for the purposes of transacting the following business:

Marie Pawley, Clerk & RFO of the Council

21st May 2026

A G E N D A

1. a) To elect a Chair to hold office until May 2027
b) For newly elected Chair to sign Declaration of Acceptance of Office
2. a) To elect a Deputy Chair to hold office until May 2027
b) For newly elected Deputy Chair to sign Declaration of Acceptance of Office
3. Apologies for absence
4. Declarations of interests on items on the agenda
5. Chair's announcements
6. Questions from members of the public*
7. To appoint members & advisors to Council Committees until May 2027
 - Planning, Traffic & Parking (6)
 - Parks & Square (7)
 - Burial Board (5)
 - Finance & General Purpose (5)
 - Staffing Committee (4)
8. To appoint members to represent the Council on the following outside bodies until May 2027
 - Cllr Dilys Neill's Informal Stow Fair Group & SAG
 - Trustee of St Edward's Hall
 - Trustees of Stow on the Wold Almshouse Charity (4)
 - Liaison with Gloucestershire Market Towns Forum
 - Stow Social Club Committee
 - Stow Community Land Trust Board Member
 - Snow Warden
 - Climate Emergency Working Party
 - Neighbourhood Plan Implementation Group
9. To appoint Mrs J Eustace as Independent Internal Auditor for 2026/27
10. Minutes - to sign as a correct record the minutes of Council Meeting held on 30th April 2026
11. Clerk's report and matters arising from minutes of Council Meeting held on 30th April 2026
12. Police Report.

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.

This document can be viewed on the Town noticeboard and <https://stowonthewold-tc.gov.uk>

13. Report from County Cllr D Corps Cotswold Division.
14. Report from Ward District Cllr D Neill.
15. To review and approve regular direct debit payments for year ending 31st March 2027.
16. To review and adopt Council Supporting Statement for year ended 31st March 2026 including Asset Register.
17. To review and approve the following documentation all in relation to year ended 31st March 2026
 - a) Income & expenditure account.
 - b) Bank, cash and investment reconciliation.
 - c) To review and approve the explanation of variances of +/- 15% compared to previous financial year.
 - d) Balance sheet which when approved to be signed by the Chair and Responsible Financial Officer.
18. To confirm and approve Annual Internal Audit report for 2025/26
19. To confirm and approve Section 1 – Annual governance statement for 2025/26
20. To confirm and approve Section 2 – Accounting statements 2025/26
21. To note that the period for the Exercise of Public Rights for accounts for year ending 31st March 2026 will commence on 17th June and end on 28th July 2026
22. To note the Independent Internal Auditors Report, following her visit on 18th March 2026
23. To note that Council's insurance has been renewed with a premium of £2,398.72 which is a slight increase on last year's premium of £2246.39, but the recent pump track installation has been added.
24. To receive an update from the event representative regarding the 10k run taking place in Stow on 21st June 2026
25. To review the Committee Terms of Reference.
26. To note that the next Council Surgery will be held in Stow Library on 26th June 2026. 2 x Councillor volunteers will be required.
27. To consider a request from Toffs & Totties to visit Stow on 4th July 2026.
28. To approve a quote of £475.00 for the repair of the drystone wall along the main roadside of King George's Field.
29. To receive a brief report from the Finance Committee Chair:
 - i) To approve bank reconciliations to 30th April 2026
 - ii) To report balance in CCLA account as of 30th April 2026
 - iii) To report bank receipts to 30th April 2026
 - iv) To approve expenditure for May 2026
30. To receive a brief report from the Chairs of the following Committee meetings since 30th April 2026:
 - a) Planning, Traffic & Parking: 5th May 2026 – Cllr Scarsbrook
 - b) Finance & General Purpose: 20th May 2026 – Cllr Stracey
 - c) Planning, Traffic & Parking: 26th May 2026 – Cllr Scarsbrook
31. Report by any members who have had a meeting or attended any event on behalf of Council.
32. Date of next meeting – Thursday 25th June 2026 at 7.00 pm in Stow Youth Centre.
33. Meeting closed.

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