



Stow-on-the-Wold Town Council

Stow Youth Centre, Fosseway, Stow-on-the-Wold GL54 1DW

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Clerk & RFO – Marie Pawley

To: Cllrs M Stracey (Chair), A Tighe (Chair of Council), S Woods, A White & A Wright.

You are hereby summoned to a Meeting of the Finance & General-Purpose Committee on **WEDNESDAY 17th DECEMBER 2025 at 10.30 AM** at Stow Youth Centre, Fosseway, Stow-on-the-Wold, Gloucestershire GL54 1DW for the purposes of transacting the following business

Marie Pawley
Clerk & RFO of the Council

Dated: 12th December 2025

A G E N D A

1. Apologies for absence
2. Declarations of interests in items on the agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 27th August 2025
4. Questions from members of the public*
5. Chair's announcements
6. Clerk's report and matters arising from minutes of meeting held on 27th August 2025
7. To review the 'Dignity at Work' policy and suggest any changes.
8. To note that Cllr Stracey carried out inhouse quarterly reviews, on Monday 15th December 2025, of Q1 for the financial year 2025/26. Q2 & Q3 are due to take place at the start of February 2026.
9. To note that Cllr Tighe will be carrying out inhouse quarterly reviews going forward.
10. To note that bids have been requested from all committees at their recent meetings, prior to drafting of the budget for 2026/27. The finalisation of budget will be in January, prior to submission.
11. To review income & expenditure against budget for the current financial year.
12. To review the progress for culling of the overly specific nominal codes, to give a more streamlined understanding.
13. To approve the reduced list of earmarked reserve funds, so those that remain meet the specific criteria of an earmarked reserve.
14. To note that VAT claims for Q1 (£4,170.10) & Q2 (£13,355.68) for the year 2025/26 have been received since the last finance meeting.
15. Date of Next Meeting – 21st January 2026
16. Meeting closed

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.

This document can be viewed on the town noticeboard and <https://stowonthewold-tc.gov.uk/>