



MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S BURIAL BOARD MEETING HELD AT STOW YOUTH CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW ON WEDNESDAY 6th AUGUST 2025 AT 10.30 AM

PRESENT: Cllrs M Stracey (Vice Chair), A Tighe (Chair of Council), J Scarsbrook, J Davies & V Goddard.

Also in attendance: Miss M Pawley, Clerk/RFO of the Council and 1 x member of the public.

1. APOLOGIES FOR ABSENCE

Cllr V Davies (Chair) & Advisor Rev Karen Wellman.

2. DECLARATIONS OF INTERESTS ON ITEMS ON THE AGENDA

Members were reminded to declare any interests in items on the agenda as the meeting progressed.

3. MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF MEETING HELD ON 18th JUNE 2025

RESOLVED for the Chair to sign the minutes as a correct record of the meeting. **Motion carried.**

4. CHAIR'S ANNOUNCEMENTS

No announcements were made.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC*

A member of the public attended to submit a letter, but it was explained that the contents were not relevant to the Burial Board.

6. CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD ON 18th JUNE 2025

There were no matters to report.

7. TO NOTE NEW SPREADSHEET REGARDING CEMETERY INCOME.

Members noted and commented that it was interesting to be able to track going forward.

8. TO NOTE THAT CLLRS TIGHE & STRACEY AND THE CLERK ATTENDED A MANAGING MEMORIALS COURSE ON 11TH JULY 2025. CLLRS TIGHE AND STRACEY WILL BE CARRYING OUT 'PUSH TESTS' AT STOW CEMETERY, IN THE NEAR FUTURE, AND THE RESULTS WILL BE RECORDED.

Members noted.

9. ST EDWARD'S CHURCHYARD

i) TO RECEIVE AN UPDATE FROM THE CLERK IN RELATION TO THE CHURCHYARD WALL.

The Clerk reported that Treotech will be trimming the yew hedge down to a consistent height of 2.5 metres, starting Tuesday 12th August 2025.

Post meeting note: This work has had to be postponed to 29th September 2025, due to nesting birds.

ii) TO RECEIVE AN UPDATE FROM THE CLERK REGARDING THE CLOSURE ORDER FOR CHURCH WALK.

The Clerk reported that the closure order expires on 29th August 2025 and that once the yew hedge trimming has been completed, the Council can then decide when the reopening of Church Walk takes place.

iii) ANY OTHER ISSUES THAT MEMBERS WISH TO REPORT.

Members had no other churchyard related issues.

10. CEMETERIES

i) TO RECEIVE AN UPDATE FROM THE CLERK REGARDING THE DOG FOULING SIGNAGE.

Members were shown proof artwork of the updated signage and agreed that 5 signs could be ordered at a total cost of £175.00 + VAT.

ii) ANY OTHER ISSUES THAT MEMBERS WISH TO REPORT.

Members raised various other items that the Clerk stated were all in hand and would be reported on when more information becomes available.

11. DATE OF NEXT MEETING – 17th September 2025.

12. MEETING CLOSED – 10.58 am.

Signed: _____ Chairman Dated: _____