



MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S PARKS & SQUARE COMMITTEE MEETING HELD ON THURSDAY 5TH OCTOBER 2017 AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.15 PM

PRESENT: Councillors: S Green (Chairman), P Day, S Clarke, M Curtis, J Davies & Mrs H Siphthorp, Clerk/RFO of the council & 2 members of public

Also in attendance: Advisors: Messrs: N Surman & G Parke & Mr C Small representing Spring Gardens Allotments Association.

Public Participation: Members of public present were given an opportunity to speak during the course of the meeting at the chairman's discretion.

- 1. APOLOGIES FOR ABSENCE:** Cllr V Davies
- 2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:** Members were reminded to declare any interests in items on the agenda as the meeting progressed.
- 3. MINUTES OF MEETING HELD ON 10TH AUGUST 2017**
RESOLVED – Proposed Cllr Green, seconded Cllr Day that the chairman should sign the minutes as a true and accurate record. **RECORD OF VOTING** – 3 in favour, 2 abstentions. **Motion carried.**
- 4. CLERK'S REPORT AND MATTERS ARISING FROM ABOVE MINUTES**

Wells land registration and others. Clerk said that some progress had been made. A meeting had taken place with members of Stow Civic Society and GCC Public Rights of Way Officer with regard to additional signs along the Monarch's Way footpath. The clerk and a representative from the Monarch's Way Association were also in attendance. Stow Civic Society will take photographs of the suggested locations for new signs and will send to the clerk. The new gate at the Lower Swell Road entrance to QEII field has been installed. RoSPA play inspection reports – clerk still to action to assess non urgent recommendations by the inspector. The bench in play area on King George's Field has been renovated and reinstalled. Debris accumulated by Community Payback Team at King George's field. This was originally going to be burnt. It was agreed that the clerk should ask CGS if they could supply a cost for removing the rubbish from site. Dog Fouling Campaign – Some stencilling has taken place throughout the town. Cllrs V Davies & J Scarsbrook were due to have a session stencilling with the children at Stow primary School but it has been postponed twice due to bad weather. A new date had been arranged but is weather dependant. A resident had requested that a stencil is sprayed close to his property (Back Walls/Spring Gardens area) as a dog regularly fouls in the middle of his drive. Hatwell's Fun Fair had replied with reference to moving fun fair to other end of the square. He said that to move now and occupy that area would bring in more objections and it could mean a complete square closure. Referred to October council meeting when the Fun Fair returning to town in June 2018 will be on the agenda. Vandalism of bench on QEII field. Cllr J Davies had painted over the graffiti. Operator of Farmer's Market had written to council saying he was pleased that the rents will not be increased for the time being. Request for electrician, when putting up Christmas lights, to higher flag pole holders in Church Street had not received any response as yet. Tower planters will be replanted for the winter directly after the Gypsy Fair. Clerk will also arrange for the hanging baskets to be removed from the square too.

A fallen branch/tree, from Abbotswood Estate onto QEII field, had been reported to the land agent. Action had been taken very quickly and the branch/tree removed from site. Clerk reported that the large gate at Oddington Road entrance to King George's Field had been vandalised and left wide open. A resident had reported it to the office. Mr Small had kindly taken immediate action and made the site secure again.

5. CHAIRMAN'S ANNOUNCEMENTS

None.

6. ALLOTMENTS

i) Consider draft of revised Tenancy Agreement

RESOLVED – Proposed Cllr Green, seconded by Cllr Day that after a couple of minor adjustments this is approved and will go to council for approval at their October 2017 meeting. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) Review of rent and recommendation to council

Cllrs J Davies & Curtis declared an interest as they both have allotment plots and did not participate in the vote. **RESOLVED** – Proposed Cllr Green, seconded Cllr Day that the rent for a plot, irrespective of size, remain at £22 per annum with no concessions. **RECORD OF VOTING** - 3 in favour, 2 abstentions. **Motion carried.**

7. CHRISTMAS 2017

i) Christmas lights update and to consider quotes for hire of cherry picker

Clerk gave update and it was agreed that as it was uncertain how many days the cherry picker would be needed for that a decision be delayed on who to hire from.

ii) Christmas tree lights switch on Friday 8th December 2017

Working party had met and things progressing well. Agreed that the council will apply for a temporary street trading license at a cost of £250. However, clerk was fairly confident as this was mainly a charity/community event that the fee would be reduced. She also said that the Sheep on Sheep Street would like to bring a pizza van and may be able to cover the cost of the license.

8. BONFIRE EVENT FRIDAY 3RD NOVEMBER 2017

Chairman said that plans are progressing well and again appealed for volunteers to come forward to help build the bonfire during the day and also to help marshalling at the actual event.

9. QEII FIELD (& CRICKET GROUND)

i) Noticeboards - to approve final design proof and to approve expenditure to manufacture 2 off at a cost of £446 + VAT

RESOLVED – Proposed Cllr Green, seconded Cllr Day that with a couple of minor amendments the artwork is approved along with expenditure. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) Stone deposited on playing field by adjacent property owner

The resident gave the reasoning as to why the stone had been placed on the cricket field and apologised for not having asked permission first. **RESOLVED** – Proposed Cllr Green, seconded by Cllr Curtis that the stone can remain. **RECORD OF VOTING** – All in favour.

iii) Spraying of weeds by adjacent property owner

Clerk had written to owner and had received a reply. He said he was happy to refrain but wanted assurance that the council will keep the grass cut to stop the seeds blowing into his garden. Agreed this would be placed on the agenda for the next meeting along with maintenance of this area in general.

iv) To discuss repainting the existing kissing gate (alongside newly installed gate) at Lower Swell Road entrance

RESOLVED – Proposed Cllr Curtis, seconded Cllr J Davies that the council approve a cost of £150 + VAT from Mr C Small to repaint and straighten the existing kissing gate. **RECORD OF VOTING** – All in favour. **Motion carried.**

10. THE WELLS CLEAN UP

Cllr Smalley had been asking when this work will be carried out by Stow Civic Society. He will supply the pump. Clerk to follow up with Chairman of Stow Civic Society.

11. KING GEORGE'S FIELD MARKING OUT OF FOOTBALL PITCH. SHOULD COUNCIL CONTINUE AS IT IS APPARENT THE AREAS IS NOT BEING USED?

RESOLVED – Proposed Cllr Green, seconded Cllr Curtis that the council cease marking the football pitch. **RECORD OF VOTING** – All in favour. **Motion carried.**

12. VISITOR INFORMATION BOARDS AT CAR PARKS ADJACENT TO TESCO STORE, FOSSEWAY & MAUGERSBURY ROAD

Await refurb costs from CGS. Clerk will work with CDC Tourism officer to do the artwork for inside the noticeboards which will be based on the Town Leaflet design.

13. PARKING FOR GYPSY FAIR THURSDAY 26TH OCTOBER 2017 ON KING GEORGE'S FIELD

Mr Wise and his team are on board to run the car park on the same revised terms as the May Gypsy Fair.

14. CYCLE RACKS

This was referred by council to this committee. It was agreed that if the council do install any cycle racks they will not be on the highway and therefore take up valuable parking spaces. Various locations were mentioned, for example, Stocks Green, the Shrubbery & grass area in front of The Unicorn main entrance in Sheep Street. Agreed all members would give consideration to any other locations and it would be on the agenda for the next meeting. Clerk also to look at cycle racks that would be in keeping with Stow.

15. GPFA PLAYGROUND AND PLAYING FIELD ASSESSMENT SCHEME 2017

Free assessments are in progress and a report will follow.

16. TO CONSIDER DRAFTING BUDGET FOR NEW FINANCIAL YEAR EFFECTIVE 1ST APRIL 2018

Chairman asked all members to give consideration to any projects that they would like placing in the draft budget and to let the clerk have this information within the next week/10 days. She and the clerk would then get together to discuss and a draft would be presented to all members at the next meeting for debate.

17. SLAT MISSING ON BENCH ON STOCKS GREEN

Agreed that this should be repaired.

18. ANY OTHER BUSINESS AND ITEMS FOR THE AGENDA FOR THE NEXT MEETING

Clerk said that a copy of revised 3 Year Strategic Plan, which had been updated by Cllr Curtis, had been placed in front of members. The Parks & Square Committee section would be placed on the agenda for the next meeting for debate.

19. MEETING CLOSED: 8.47 pm.

20. NEXT MEETING: Thursday 9th November 2017 at 7.15 pm.

Signed: _____ Chairman Dated: _____