



Stow-on-the-Wold Town Council
Stow Youth Centre, Fosseway, Stow-on-the-Wold, GL54 1DW
Email: info@stowonthewold.net Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

You are hereby summoned to a Meeting of the **Council's Burial Board** to be held at the above address on **THURSDAY 9TH NOVEMBER 2017 at 9.30 am** for the purposes of transacting the following business.

Heather Siphthorp
Clerk & RFO of the Council

Dated: 6th November 2017

A G E N D A

Public participation*

1. Apologies for absence
2. Declarations of interests on items on the Agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 12th October 2017
4. Clerk's Report and matters arising from above minutes
5. Chairman's announcements
6. To discuss and approve draft budget for new financial year effective 1st April 2018
7. To review Committee Terms of Reference
8. To discuss council's draft 3 year Strategic Plan specific to Burial Board
9. St Edward's churchyard
 - i) Update on Faculty
 - ii) Community Payback Team in churchyard
10. Cemeteries
 - i) Complaint with regard to surfaces at cemetery in relation to mourners getting wet/dirty feet as they get out of their vehicles
 - ii) Discuss findings at recent walkabout at cemetery
11. Any other business (items to be discussed at the next meeting)
12. Meeting Closed
13. Date of Next Meeting: To be arranged.

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman. Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.