



MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD ON THURSDAY 26TH OCTOBER 2017, AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.15 PM

PRESENT: Councillors: B Eddolls (Chairman), M Curtis, C Smalley, A White, S Green, P Day, J Davies, S Clarke, J Scarsbrook, V Davies & Mrs H Siphthorp, Clerk/RFO of council and 10 members of the public

Also in attendance: Ward District Cllr D Neill & Ward County Cllr N Moor

PUBLIC PARTICIPATION: Members of public present were given an opportunity to speak during the course of the meeting at the chairman's discretion.

1. **APOLOGIES FOR ABSENCE:** Cllr M Moseley
2. **DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA**
Members were reminded to declare any interests that may arise during the course of the meeting.
3. **MINUTES OF MEETING HELD ON 28TH SEPTEMBER 2017**
RESOLVED – Proposed Cllr White seconded Cllr Day that the chairman should sign the minutes as a true and accurate record. **RECORD OF VOTING** – 8 in favour, 2 abstentions. **Motion carried.**
4. **CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF ABOVE MEETING**
Clerk said that she had read the constitution for the Almhouse Charity and confirmed that the council has 4 nominative trustee seats. These are all put forward by the council but need not necessarily all be members of council.
Remembrance Parade – Saturday 11th November 2017. Cllrs J Davies, V Davies, A White, M Curtis, S Clarke & P Day volunteered to help direct the traffic in the square for the duration of the service.
CDC are running their annual Parish Liaison meeting at the Moreton Area Centre on Monday 20th November 2017. Cllrs White, V Davies & P Day will attend on behalf of council.
5. **CHAIRMAN'S ANNOUNCEMENTS**
Chairman thanked everyone for attending the Mayor's Reception.
6. **TO DISCUSS PARKS & SQUARE COMMITTEE'S RECOMMENDATION THAT HATWELL'S FUN FAIR SHOULD RETURN TO THE SQUARE IN JUNE 2018**
The members of public were given the opportunity to speak along with the operator Mr Perrin Hatwell.
RESOLVED – Proposed Cllr V Davies, seconded Cllr J Davies that the council approve Hatwell's coming back to the square in June for the next 3 years. **RECORD OF VOTING** – All in favour. **Motion carried.**
7. **REPORT FROM COTSWOLD DISTRICT CLLR D NEILL**
Cllr Neill began by saying how much she enjoyed the Mayor's reception. She went on to say that despite the council asking her to call in the change of use planning application for the Methodist Chapel, Sheep Street she was unable to do this and gave the reasoning behind the decision. She then spoke about the CDC council meeting held last week where the newly set up company Publica was discussed and how this would improve efficiency and save money. Other topics discussed were the Community Project Funding which has a budget of £200K over next 4 years. Review of on street parking, in conjunction with GCC, but only in Cirencester currently. Chairman thanked Cllr Neill for her report.



8. REPORT FROM GLOUCESTERSHIRE COUNTY CLLR NIGEL MOOR

Cllr Moor reiterated Cllr Neill's comment in that he also enjoyed the Mayor's reception. He began his report by giving an update on the 20 mph zone, for the town centre, which is progressing well and is hopeful it will be operational by the Spring of 2018. He then pledged his support of the partial paving of Digbeth Street and the 7.5 tonnes weight limit by offering £5,000 towards the costs from his budget. The resurfacing of certain parts of the square and nearby roads has been postponed until January 2018. He said that the contract with Amey will end in 2019 and will not be renewed. He explained that some of the services offered by Amey would be brought back in house and explained the new way of working with whoever is appointed to take up the new contract. However, he did say that the new company would be on board before the contract with Amey ended to allow for a smooth transition. He mentioned the Stow Action Group that has been set up to prevent large lorries coming along Park Street and Sheep Street saying that GCC is arranging a meeting with neighbouring county councils to discuss reducing traffic on the A420 particularly in relation to HGV's. Cllr Moor then moved onto Community Transport in that legislation is changing and this could have a serious detrimental impact on community run minibuses etc. He asked the council to take a look at the consultation and urged council to send an objection. He then took questions from members of council and the public. Cllr White thanked Cllr Moor for supporting the council on the two Digbeth Street projects. Chairman thanked Cllr Moor for his report.

9. POLICE REPORT

Copies of the number of incidents report had been placed in front of members. The figures for the 3 month period to October 2017 had increased from 24 to 31 when compared to same period last year.

10. TO DISCUSS AND ADOPT REVISED COUNCIL CODE OF CONDUCT

RESOLVED – Proposed Cllr White, seconded by Cllr Day that the council should adopt the Code without change. **RECORD OF VOTING** – All in favour. **Motion carried.**

11. TO ELECT A MEMBER TO SIT ON ST EDWARD'S HALL COMMITTEE AS COUNCIL REPRESENTATIVE TAKING OVER FROM CLLR GREEN WHO WISHES TO STAND DOWN

RESOLVED – Proposed Cllr Day, seconded by Cllr White that Cllr Curtis is elected. **RECORD OF VOTING** – All in favour. **Motion carried.**

12. TO RECEIVE REPORTS FROM THE CHAIRMAN OF THE FOLLOWING COMMITTEES:-

a) Burial Board

Cllr Smalley gave an overview of the minutes of meeting held on 12th October 2017 which had already been circulated to members.

i) To approve recommendation by committee to adopt the new Memorial Tree, Shrub & Bench Policy for council cemeteries (excludes St David's churchyard)

RESOLVED – Proposed Cllr J Davies, seconded by Cllr V Davies that the council approve without change. **RECORD OF VOTING** – All in favour. **Motion carried.** The chairman then signed the master document.

A member of public present asked that the council look at doing something about the surfaces in the cemetery as mourners when getting out of their vehicles get wet/dirty shoes.

b) Finance & General Purposes Committee

i) To approve bank reconciliation to 30th September 2017

RESOLVED – Proposed Cllr Day, seconded by Cllr White that council approve. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) To approve expenditure for October 2017 to date

RESOLVED – Proposed Cllr Smalley, seconded by Cllr J Davies that council approve. **RECORD OF VOTING** – All in favour. **Motion carried.** See Appendix 1 on page 86 for details.



iii) **To review income/expenditure to 30th September 2017 against budget**

RESOLVED – Proposed Cllr Eddolls, seconded by Cllr White that council approve.

RECORD OF VOTING – All in favour. **Motion carried.**

c) **Parks & Square Committee**

Cllr Green gave an overview of the minutes of meeting held on 5th October 2017 which had already been circulated to all members.

i) **To approve recommendation by committee that council adopt the revised Tenancy Agreement for Spring Gardens Allotments site**

RESOLVED – Proposed Cllr Green, seconded by Cllr Day that the council adopt without change. **RECORD OF VOTING** – All in favour. **Motion carried.** The chairman then signed the master document.

ii) **Allotment Plot Rent Review – to approve committee’s recommendation to keep the cost of a plot (irrespective of size) at £22 per annum but to remove any concessions from 1st January 2018**

iii) **RESOLVED** – Proposed Cllr Green, seconded by Cllr Smalley that council approve as recommended. **RECORD OF VOTING** – All in favour. **Motion carried.** The chairman then signed the master document.

Cllr Smalley asked the committee to look at the mobility kissing gate at Talbot Square entrance to QEII field in relation to the surface. Chairman asked the clerk to place this on the agenda for the next meeting.

d) **Neighbourhood Development Plan Group**

Cllr Day said that draft Version 12 has now gone out to an independent examiner for an Evidence Based Policy Review. He ran through the process the plan takes from here on.

e) **Planning, Traffic & Parking Committee**

Cllr White gave a brief overview of the two committee meetings that had taken place on 3rd and 24th October 2017.

13. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL

Cllr Smalley said he enjoyed the training session on “Being a better councillor” organised by GAPTC.

Cllr Curtis said that he is hoping to obtain the minutes of Almshouse Charity meeting electronically so that they could be circulated easily to all members of council.

Cllr Eddolls said he went to Stow Primary School and took part in the school’s council meeting which he very much enjoyed.

14. TO DISCUSS THE CORRESPONDENCE RECEIVED BY COUNCIL

i) **New Community Connectors Scheme**

Clerk said that Mr Kevin Dower would be attending the November council meeting. He would give a presentation on this new scheme which essentially is replacing the Village & Community Agents & Social Prescribing projects.

ii) **Vacancy on GAPTC Executive Committee – would any members like to be nominated?**

No nominations forthcoming.

15. ANY OTHER BUSINESS - ITEMS TO BE DISCUSSED AT THE NEXT MEETING

None.

16. MEETING CLOSED: 8.53 pm.

17. NEXT MEETING: Thursday 30th November 2017 at 7.15 pm.



Appendix 1

Cheque/Direct Debit	Name	Description	Net	VAT
2961	Cotswold Times	Advertisement	287.50	57.50
2962	Viking	Stationery/stamps	234.28	22.66
2963	GCC	3rd quarter for Visitor Information Centre grant	2,500.00	
2964	Mrs H Siphthorp	Mileage	99.45	
2965	SAS	New gate etc at Lower Swell Road entrance to QEII field	2,000.00	400.00
2966	CGS	Grass cutting & horticulture	2,730.00	546.00
2967	Ms L Burke	Office & Community Payback Team expenses	10.08	
2968	Eastabrook Architects	Neighbourhood Development Plan work	1,500.00	300.00
2969	M & E Davidson	Neighbourhood Development Plan work	500.00	
2970	Richard Coglan	Photocopying	28.31	5.66
2971	GAPTC	Training for Cllr Smalley	95.00	
2972	T20 Media	Visitor Information website work	50.00	
2973	CDC	Printing of Stow town leaflets	651.00	
2974	Stow Social Club	Mayor's reception refreshments	700.00	
2975	Mr J Wise	Horse fair parking	500.00	
2976/2977	Administration	Staff costs	2,539.48	
2978	Mr J Wise	October litter pick at play areas	35.00	
2979	Ms E Sajewicz	Neighbourhood Development Plan admin work	271.20	
2979	Ms E Sajewicz	Office administration help	66.99	
2980	Express Presentation	PA system for bonfire event	140.00	
DD272018	Grenke Leasing	Photocopier lease	170.70	34.14
DD282018	British Telecom	Internet etc	58.17	11.63
DD292018	Charge card	Folding barrow	18.99	
DD302018	Grundon	Office waste	42.48	8.50
DD302018	Grundon	Office waste	38.08	7.62
DD312018	HMRC	Tax & national insurance	2,738.66	
DD322018	PWLB	Loan for manorial rights/subsoil	1,701.78	
			19,707.15	1,393.71

Signed: _____ Chairman

Dated: _____