



**MINUTES OF STOW ON THE WOLD ANNUAL COUNCIL MEETING HELD ON THURSDAY 29<sup>TH</sup> JUNE 2017, AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.15 PM**

**PRESENT:** Councillors: B Eddolls (Chairman), M Curtis, C Smalley, A White, J Scarsbrook, S Clarke, S Green, V Davies, P Day, J Davies & Mrs H Siphthorp, Clerk/RFO and 4 members of the public

Also in attendance: Ward County Cllr N Moor, Ward District Cllr D Neill & PC R Webb

**PUBLIC PARTICIPATION:** Members of public present were given an opportunity to speak during the course of the meeting at the chairman's discretion.

1. **APOLOGIES FOR ABSENCE:** Cllr M Moseley

2. **DECLARATION OF INTERESTS ON ITEMS ON THE AGENDA**

Members were reminded to declare any interests that may arise during the course of the meeting.

Members were also asked to check and bring up to date their Members Interests forms and were given a form to complete and return to the clerk as soon as possible.

3. **MINUTES OF MEETING HELD ON 25<sup>TH</sup> MAY 2017**

**RESOLVED** – Proposed Cllr V Davies, seconded Cllr Day that the Chairman should sign the minutes as a true and accurate record. **RECORD OF VOTING** – All in favour. **Motion carried.**

4. **CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF ABOVE MEETING**

Role & responsibilities of council advisors – clerk still to action.

Clerk suggested that Cllrs Day & J Davies get together to sort out a date for them to meet the new Cotswold Warden, for the town, as soon as possible.

Mr Nigel Surman has volunteered to be the town's Tree Warden.

Nomination of Stow Social Club as a community asset – clerk still to action.

The gate installed onto King George's playing field by an adjacent property owner. Clerk had ascertained that council had already given permission for this gate to be installed back in July 2015 and produced relevant documentation. However, it appears that "legal advisors" had not been contacted so clerk will look into this.

Ambulance response times. Clerk had taken up this matter, as requested, with Cllr Moor who replied saying that this should be directed to the NHS and that GFRS are doing their best to make up for the slow response times but it is an NHS funding issue.

5. **CHAIRMAN'S ANNOUNCEMENTS**

None.

6. **TO APPOINT COUNCIL REPRESENTATIVES TO SIT ON SILVER GROUP COMMITTEE**

**RESOLVED** – Proposed Cllr Clarke, seconded by Cllr J Davies that Cllrs V Davies and J Scarsbrook will represent council on this committee. **RECORD OF VOTING** – All in favour. **Motion carried.**

7. **POLICE REPORT**

Chairman agreed to bring this report forward on the agenda to allow PC Webb, who was present, to give his report and then return to duty. PC Webb began by saying that in the period March to May 2017 crime was down when compared with the same period last year from 29 to 17. He talked about the travellers who had set up camp on King George's Field and the clerk thanked PC Webb and PC Paige for their help and support. He said that more resources would be coming to Stow



with four new PCSO's and that as from September PC Paige would become the designated police officer for Stow and would be concentrating on neighbourhood policing matters and will not get involved with 999 calls. He ended by saying that they would also be losing PCSO Adrian Palmer who is taking early retirement. Chairman thanked PC Webb for attending the meeting and for the continued help and support of this community. After taking questions PC Webb left the meeting.

#### **8. REPORT FROM COTSWOLD DISTRICT CLLR D NEILL**

Chairman welcomed Cllr Neill back. She went on to give an update on her health. Cllr Neill said that at the June district council meeting it has been confirmed that members will be able to vote on planning applications in their own ward. She spoke about the McCarthy & Stone planning appeal for land north of Tesco which had been dismissed by the inspector. She said that a new company had been formed called PUBLICA. UBICO deal with the refuse collections and this new company will deal with other council services and by working with other authorities will hopefully help keep costs down. She also attended and spoke at the CDC Planning Committee meeting on 14<sup>th</sup> June 2017 with regard to the two applications for the Borzoi Bookshop, Church Street, which the planning officer had recommended for refusal. She was pleased to say the recommendation was overridden by the committee and both applications were given permission.

She is currently arranging a meeting with Cabinet member Cllr Hancock and the town council to discuss parking. Cllr Moor will also attend this meeting.

Cllr Moor said that it appears that only one toilet is functioning in the High Street. This to be taken up with relevant officer.

#### **9. REPORT FROM GLOUCESTERSHIRE COUNTY CLLR NIGEL MOOR**

Cllr Moor began by offering congratulations to Cllr Eddolls for recently being elected as the new chairman of council. He went on to talk about the 20 mph zone in the town centre which he hoped would go out for public consultation in either July or September. The humps in Back Walls may be removed and talked about the possibility of erecting a barrier by the Baptist Church. There are concerns that this type of traffic calming can exacerbate air quality. Full proposals will be published and will be subject to a full public consultation. He said that the A429 Task Group had commissioned an in depth study to ascertain where the heavy goods vehicles are coming from and it is hoped the report will be available by the end of this year. He went on to speak about the fact that the Police & Crime Commissioner wants to take over Gloucestershire Fire & Rescue from GCC. He said this had been debated yesterday and carried unanimously that they will fight for it to remain with GCC. He said he hoped that Parish/Town Councils will support GCC in their efforts to retain under their auspices.

#### **10. TO SET A DATE/VENUE FOR MAYOR'S RECEPTION AND DO COUNCIL WANT TO HAVE THE COMMUNITY AWARDS AGAIN?**

A discussion ensued and it was agreed that the clerk would speak to Stow Social Club to ascertain if the reception could be held on Friday/Saturday 13<sup>th</sup>/14<sup>th</sup>/20<sup>th</sup>/21<sup>st</sup> October 2017. It was suggested that light refreshments be served and some sort of live music laid on. It was generally agreed that the Community Awards will likely not take place this year.

#### **11. DATE OF MONTHLY COUNCIL MEETINGS**

**RESOLVED** – Proposed Cllr J Davies, seconded Cllr Day that monthly meetings take place on the **LAST** Thursday of each month. **RECORD OF VOTING** – All in favour. **Motion carried.**

#### **12. TOUR OF BRITAIN UPDATE**

Cllr Smalley said that the working party had met on 21<sup>st</sup> June 2017. Clerk to write up notes of the meeting. The major event on the day will be the Vintage Bike Ride which will attract a great deal of attention. It is hoped that the shops could be encouraged to decorate their windows with a cycling theme. Extra car parking will be laid on for the day and more details will emerge in due course.



### 13. TO RECEIVE REPORTS FROM THE CHAIRMAN OF THE FOLLOWING COMMITTEES:-

#### a) Burial Board

Cllr Smalley said no meeting had taken place since the last council meeting. The next meeting is scheduled for 13<sup>th</sup> July 2017 at 9.15 am. Clerk confirmed that the hedges at the cemetery/allotments would be cut on Tuesday.

#### b) Finance & General Purposes Committee

##### i) To approve bank reconciliation to 30<sup>th</sup> May 2017 and expenditure

**RESOLVED** – Proposed Cllr Smalley, seconded Cllr Scarsbrook that bank reconciliation of £96,481 is approved and expenditure detailed below too. **RECORD OF VOTING** – All in favour. **Motion carried.**

Cheques/Direct Debits				
Cheque no.	Name	Description	Net	VAT
2879	Administration	Staff costs	2632.52	
2880				
			<b>2632.52</b>	<b>0.00</b>

##### ii) To approve expenditure to date for June 2017

**RESOLVED** – Proposed Cllr Green, seconded Cllr Scarsbrook that the expenditure be approved (See Appendix 1, page 72, for details). **RECORD OF VOTING** – All in favour. **Motion carried.**

##### iii) To approve expenditure for Cllr Eddolls to attend GAPTC training course on chairmanship skills at a cost of £50

**RESOLVED** – Proposed Cllr Green, seconded Cllr White that expenditure is approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

##### iv) External audit by Grant Thornton deadline date extended to 10<sup>th</sup> July 2017

Clerk had obtained an extension to the original deadline of 26<sup>th</sup> June 2017.

#### c) Parks & Square Committee

Cllr Green gave an overview of the minutes, which had already been circulated to all members, of the last meeting held on 1<sup>st</sup> June 2017.

##### i) Dog fouling campaign in the town week commencing 18<sup>th</sup> September 2017

Agreed that all members of council will get involved and it was suggested they work in pairs and are allocated an area in the town to spray the stencils. It was also suggested that any dog poo found should also be sprayed to draw attention to it.

##### ii) Members of council to volunteer to be on a working party for Bonfire event

Agreed that it is assumed that **all members of council** will get involved in this event and help unless they specifically opt out. With this regime in place Cllr Green said she was happy for it to come under the Parks & Square Committee to organise.

##### iii) Members of council to volunteer to be on working party for Christmas tree lights switch on event

As item above.



**iv) Travellers on King George's playing field**

As already discussed under the Police report the travellers had moved on relatively promptly and had left the site in reasonable order. The gate has since been modified so that it could no longer be lifted off its hinges.

Clerk said that there had been further anti social behaviour on the QEII playing field with youths lighting fires. Police had been informed and will include on their patrols. Youth had left a lot of broken glass and litter which had been removed by the Community Payback Team. The fire had also been dismantled too.

The new kissing gate for Talbot Square entrance to QEII playing field should be installed next week. Brushcutter/trimmer and safety gear etc has been ordered.

Padlock for metal gate into King George's playing field has gone missing. This has been replaced and is now welded to a chain onto the gate.

The hanging baskets at the Lloyds Bank end of square are obscuring the waiting restriction sign.

Action has been taken and the sign has been dropped down a little.

Cllr Green ended her report saying that the chairman of Stow Cricket Club had contacted her with regard to trees on the north side boundary of the Abbotswood estate. He was suggesting that the council should approach the new owner (or his agent) to ask if the trees could be reduced in height which would restore the view. Unanimously agreed that the clerk should take this up on behalf of council.

**d) Neighbourhood Development Plan Group**

Cllr Day said things are progressing but it is a slow process going through the various consultations.

**e) Planning, Traffic & Parking Committee**

Cllr White gave an overview of the minutes of the last meeting held on 6<sup>th</sup> June 2017. He said he had attended the CDC Planning Committee meeting on 14<sup>th</sup> June 2017 and had spoken on behalf of council with regard to the applications for Borzoi Bookshop, Church Street – mentioned earlier by Cllr Neill in this meeting. The next meeting is scheduled for Thursday 6<sup>th</sup> July 2017.

**14. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL**

Cllr Clarke had attended a meeting at Stow Social Club which take place on the 1<sup>st</sup> Tuesday of each month. He said they had sorted out the boiler and some work had taken place in the bar. He said they continue to organise lots of events to raise funds for the club.

Cllr Eddolls had attended a St Edward's Hall Committee meeting last Friday. He has substituted for Cllr Green (council representative). He said it was apparent that the council need to have closer links with this committee.

**15. TO DISCUSS THE CORRESPONDENCE RECEIVED BY COUNCIL**

i) **Do members wish to renew their membership with GMTF at a cost of £250 + VAT**  
**RESOLVED** – Proposed Cllr Curtis, seconded Cllr Eddolls, that the council's membership should be renewed for a further year. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) **CDC asking if council approve the use of unused space at public conveniences in High Street by Stow Civic Society as a Heritage Centre?**

At this juncture the clerk then read out a letter from chairman of Stow Civic Society who advised that they do not require this space as they have made arrangements for extra space to be made available within the library. **RESOLVED** - Proposed Cllr White, seconded Cllr Smalley that the council back this initiative. **RECORD OF VOTING** – All in favour. **Motion carried.**



iii) **GAPTC AGM on Saturday 15<sup>th</sup> July 2017**

Due to a clash with the Cotswold Festival the clerk is to send the council's apologies for absence.

**16. ANY OTHER BUSINESS - ITEMS TO BE DISCUSSED AT THE NEXT MEETING**

Unused space in public conveniences, High Street, as a possible site for a one bed roomed apartment by Stow Community Land Trust.

Look at signage to help educate coach drivers of new arrangements for drop offs – referred to Planning, Traffic & Parking Committee

17. **MEETING CLOSED:** 9.07 pm.

18. **NEXT MEETING:** Thursday 27<sup>th</sup> July 2017 at 7.15 pm.

**Appendix 1**

<b>June 2017 Payments</b>				
<b>Cheques/Direct Debits</b>				
<b>Cheque no</b>	<b>Name</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>
2890	T20 Media	VIC website	50.00	
2891	G Parke	Wooden stakes	27.20	
2892	Pebble Hill Nursery	Hanging baskets and planters	696.00	
2893	Cotswold Times	Stow Times advertisement	250.00	50.00
2894	Viking	Paper	46.36	9.27
2897	GCC	20 mph zone TRO	12000.00	
2898	Mr J Boers	Event licences	42.00	
2899	Richard Coglán	Photocopying	41.65	10.41
2900	John Wise	Litterpick in playparks	35.00	
2901	People & Places	Benchmarking presentation	200.00	40.00
Direct Debit	British Telecom	Internet etc	61.75	12.35
Direct Debit	Thirsty Cups (Lloyds charge card)	Community Payback Team cups & coffee	68.84	7.00
Direct Debit	Grundon	Refuse collection office	50.89	10.18
Direct Debit	Grundon	Refuse collection cemetery	52.36	10.47
Direct Debit	PWLB	Cemetery	704.40	
2895/2896	Administration	Staff costs	2576.05	
			<b>16902.50</b>	<b>149.68</b>

Signed: \_\_\_\_\_ Chairman

Dated: \_\_\_\_\_