



**MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S PARKS & SQUARE COMMITTEE MEETING HELD ON THURSDAY 1<sup>ST</sup> JUNE 2017 AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.15 PM**

**PRESENT:** Councillors: S Green (Chairman), P Day, J Davies, B Eddolls (Chairman of council) & Mrs H Siphthorp, Clerk of the council

**Also in attendance:** Cllr B Eddolls, Chairman of council & Advisors: Messrs: N Surman, J Baggott & G Parke

**Public Participation:** No members of public present.

**1. TO ELECT A CHAIRMAN**

**RESOLVED** – Proposed Cllr J Davies, seconded Cllr Day that Cllr Green be elected. **RECORD OF VOTING** – All in favour. **Motion carried.**

**2. APOLOGIES FOR ABSENCE:** Cllrs: V Davies, J Scarsbrook, S Clarke & M Curtis.

**3. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:** Members were reminded to declare any interests in items on agenda as the meeting progressed.

**4. MINUTES OF MEETING HELD ON 20<sup>TH</sup> APRIL 2017**

**RESOLVED** – Proposed Cllr Green, seconded Cllr Eddolls that the Chairman should sign the minutes as a true and accurate record. **RECORD OF VOTING** – 3 in favour, 1 abstention. **Motion carried.**

**5. CLERK'S REPORT AND MATTERS ARISING FROM ABOVE MINUTES**

Stow leaflet is being delivered to council next week.

Tree works on the Stocks Green have been completed.

Cllr J Davies had kindly cleaned what appeared to be hot chocolate off the slide in the play area at King George's Field.

"Rupert the Hare" is in situ in the library and has created a great deal of interest.

Work should commence over the next couple of weeks to install the new gates at the Talbot Square entrance to QEII playing field (& cricket ground).

Spring Gardens Allotments Association were due to have a skip over the spring bank holiday weekend. They had cancelled as they were unable to arrange a digger to be on site. Revised date awaited.

Farmer's Market fees – Clerk still action research on this.

Wells land registration – Clerk still to action along with numerous other pieces of land in the town.

Allen & Son funeral directors are asking permission to park cars on the QEII playing field. They are organising a thanksgiving service at St Edward's Church and the family are expecting a lot of people to attend. Permission granted provided Chairman of Stow Cricket Club also approves.

Donation offered to be given to Stow Cricket Club.

CDC have sprayed the footways in the town.

Clerk had contacted Tesco with regard to flower beds on the approach roads to the store and also in the adjacent CDC shoppers car park. They had responded saying work is ongoing.

There have been reports of ASB, from adjacent neighbouring property owner, in that the youth are hanging around in the Spring Gardens play area. This has been reported to the police who will include the area on their patrols.

The temporary road closure for Christmas tree lights switch on event on Friday 8<sup>th</sup> December 2017 is going through its consultation period. Mr Parke reported that Pullhams would like to continue to

pick up/drop off at the bus stop in the square and took up the offer of help for someone to act as banksman.

Clerk advised that travellers had moved onto King George's Field and appropriate action was underway.

The hanging baskets in the square and the three tower planters have been planted up.

#### **6. CHAIRMAN'S ANNOUNCEMENTS**

None.

#### **7. NEW CHRISTMAS LIGHTS**

The meeting discussed the estimates and designs from Blachere for new over road decorations and tree lights. The clerk is to liaise with company and is to come back with revised costs taking into consideration the various options that were discussed at the meeting.

#### **8. OFFICIAL OPENING OF MONARCH'S WAY FOOTPATH EXTENSION**

After a discussion it was agreed that a date would not be set at the moment. Clerk to contact Cotswold Wardens to see if extra signage could be erected.

#### **9. LITTER CAMPAIGN WEEK COMMENCING 5<sup>TH</sup> JUNE 2017**

Stow's Brethren had offered to do the Fosseyway, Swell Road, Oddington Road & Sheep Street. Stow Primary School are getting involved and hopefully Stow WI members too. Bromford Housing Manager in Stow is also trying to get their residents to take part. Youth Club had been asked to participate but no response to date. Stow Civic Society hoped to get involved too. Some members of council have offered to cover certain areas independently and the remaining members should meet at Youth Centre at 6.30 pm on Monday 5<sup>th</sup> June 2017.

#### **10. DOG FOULING CAMPAIGN**

Dog fouling currently is a problem. It was agreed that the clerk would order some more spray paint. Clerk to advise when they are delivered and then a date will be set to spray the stencils on the footways and hotspots in the town.

#### **11. IS ANYONE INTERESTED IN TAKING ON THE ROLE OF TREE WARDEN FOR THE TOWN**

Mr Nigel Surman volunteered. Clerk to let secretary of Cotswold Tree Wardens know.

#### **12. NEW ENTRANCE GATES AND REFURBISHMENT OF KISSING GATE AT B4068 ENTRANCE TO QEII PLAYING FIELD (& CRICKET GROUND)**

**RESOLVED** – Proposed Cllr Green, seconded Cllr Eddolls that the council give the go ahead to Stow Agricultural Limited to install new gates, refurbish existing kissing gate and associated works as detailed in their estimate dated 17<sup>th</sup> May 2017 at a cost of £1950 + VAT. However this figure will drop by c£100 as the council do not require the radar lock. **RECORD OF VOTING** – All in favour. **Motion carried.**

Clerk to also check whether flaps on the bottom of the gate are necessary to ensure that dogs do not get underneath and onto the highway.

#### **13. SET UP A WORKING PARTY FOR BONFIRE EVENT**

Deferred to June council meeting.

#### **14. SET UP A WORKING PARTY FOR CHRISTMAS TREE LIGHTS SWITCH ON EVENT**

Deferred to June council meeting.

#### **15. ROSPA PLAY PARK INSPECTIONS**

Clerk ran through the two reports for King George's & Spring Gardens play parks. Clerk to obtain costs where appropriate although pointed out that there was nothing that needed urgent attention.

#### **16. VISITOR INFORMATION CENTRE**

i) **Website (stowinfo.co.uk)**

Chairman said that she and the clerk had met with web designer with regard to improvements to the website. VIC staff had supplied council with a list of things that were wrong on the site and also had produced a large list of shops/businesses that needed to be added. Clerk said that Cllr V Davies is currently checking these amendments on the website and will feedback any issues in due course.

ii) **Feather Flag**

**RESOLVED** – Proposed Cllr Green, seconded Cllr J Davies that the council do not pursue any additional temporary signage for exterior of the St Edward’s Hall. **RECORD OF VOTING** – All in favour. **Motion carried.**

**17. HATWELL’S FUN FAIR UPDATE**

Clerk presented a revised layout of the fair which now means that the burger van is no longer in front of Old Stocks Hotel. Layout was unanimously approved. Road closure has been confirmed and thanks to Mr Parke for arranging this. Clerk also reiterated that CDC had agreed to allow free parking on their Mangersbury Road car park for the duration of the fair – Thursday 15<sup>th</sup> to Saturday 17<sup>th</sup> June 2017. The council may also offer additional parking on QEII field but for use by the people who work in the town. This will then free up the spaces in the two car parks and will help mitigate for the loss of spaces in the square. This will be discussed at the meeting with the businesses on 8<sup>th</sup> June as to the viability of this.

**18. WELL LANE AND WELLS CLEAN UP**

The meeting referred to an email from Cllr Smalley pointing out various problems and work that is needed in Well Lane and to the actual Wells themselves. Mr Surman said that Stow Civic Society would help with the cleaning out of the Wells but it was decided that this would be deferred until the Autumn so as not to disturb the frogs.

**19. REFURBISHMENT OF BENCH AT KING GEORGE’S PLAY AREA**

Two estimates had been received. A discussion ensued. **RESOLVED** – Proposed Cllr Green, seconded Cllr J Davies that the council accept the estimate dated 11<sup>th</sup> May 2017 from CGS for a cost of £100. **RECORD OF VOTING** – All in favour. **Motion carried.**

**20. “HAVE A FIELD DAY” – SATURDAY 8<sup>TH</sup> JULY 2017 FROM 2-4 PM ON QEII PLAYING FIELD (& CRICKET FIELD)**

Stow Primary PTFA are organising this event. Cllr J Davies had kindly offered to place posters around the town and clerk will organise for it to be promoted via social media.

**21. ANY OTHER BUSINESS AND ITEMS FOR THE AGENDA FOR THE NEXT MEETING**

Chairman requested that the election of a vice chairman of the committee be placed on the agenda for the next meeting.

It was reported that the Farmer’s Market stalls are starting to infringe onto the highway. Clerk to ask operator to ensure the stalls are all butted up to the kerb.

**22. MEETING CLOSED:** 9.05 pm.

**23. NEXT MEETING:** Thursday 10<sup>th</sup> August 2017 at 7.15 pm.

Signed: \_\_\_\_\_ Chairman Dated: \_\_\_\_\_