



**MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S PLANNING, TRAFFIC & PARKING COMMITTEE HELD ON TUESDAY 4<sup>TH</sup> APRIL 2017 AT THE STOW YOUTH CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM**

**PRESENT:** Councillors: A White (Chairman), V Davies, J Scarsbrook, S Clarke, M Moseley, S Green, P Day & Mrs H Siphthorp, Clerk of the Council & 2 members of the public

**Also in attendance:** Ms E Evans, Spitfire Bespoke Homes Limited, Cllr J Davies (observing)  
& Advisors: Messrs: N Surman, C Ayers & S Jones

**Public Participation:** Members of the public were given the opportunity to speak during the course of the meeting.

1. **APOLOGIES FOR ABSENCE:** Cllr M Curtis & Mr A Eastabrook

2. **DECLARATION OF INTERESTS ON ITEMS ON THE AGENDA**

Members were reminded to declare any interests in items on agenda as the meeting progressed.

3. **MS EMMA EVANS, PLANNING MANAGER, SPITFIRE BESPOKE HOMES LIMITED RE ASHTON HOUSE DEVELOPMENT**

Ms Evans gave a presentation on the development and talked about some of the problems along the way. Several properties are already occupied and there are seven still on the market. It is hoped that they will be finished on the site in late August/early September 2017.

4. **MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF MEETING HELD ON 14<sup>TH</sup> MARCH 2017**

**RESOLVED** – Proposed Cllr Day, seconded Cllr Moseley that the Chairman should sign the minutes as a true and accurate record. **RECORD OF VOTING** – 4 in favour, 3 abstentions. **Motion carried.**

5. **CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF ABOVE MEETING**

Gulley cleaning – Clerk read out an email from GCC Highways and also showed photographic evidence of the problems encountered. Basically despite putting up advance warning notices of gulley cleaning works and placing cones on the highway to stop parking, the cones had been removed and cars parked in the highway. This meant that the drains were covered by the vehicle and therefore could not be accessed. Hopefully with a combined exercise with town council and police's involvement this will run more smoothly next time around.

Emergency Town Plan – Members of council will visit Stow Fire Station in May 2017 and one of the items to be discussed will be the Plan.

Windyridge, Station Road – CDC have now issued an enforcement letter in relation to non compliance of Condition 13 on the Decision Notice.

McCarthy & Stone development on land north of Tesco – Clerk read out an email from Development Manager which said that they were hoping to submit the new planning application within the next couple of weeks. She also confirmed that their solicitor had found a route which will enable them to make a contribution to the community towards an off street car park.

Street cleaning in Sheep Street – Ubico are unable to change the times that the street cleaners come to the town. However, in relation to the refuse lorry operators they have been asked to ensure they leave no litter behind and put the bins back in a tidy manner.

Waiting restriction on corner of Well Lane/Digbeth Street – GCC Highways officer has confirmed that no additional markings will be placed at this location as they do not see it as a parking issue at the moment.

Unicorn Hotel Car Park – Draft lease is currently with council's solicitor for comment. Chairman asked for this to be placed as an agenda item for the next meeting so that a decision could be made

who to allocate the remaining two spare spaces to. One space may be allocated to Library/VIC staff as free parking at the rear of the building is stopping as the Trustees of St Edward's Hall can no longer offer the space FOC as need the revenue for the upkeep of the hall. Clerk read out email from Chairman of the Trustees explaining how and why this decision had been taken.

Benchmarking Survey – The survey should be with the council by 10<sup>th</sup> April 2017. The company carrying out the work said that they had received a total of 29 business confidence surveys back and that 150 had completed the on line town centre user survey. They said that this was a very good response.

Moving on to other matters the Clerk had received a report that the dog foul bin adjacent to Rose Cottage, Well Lane, had been fenced in by the developers of this site. People were throwing their bags over the fence rather than finding an alternative bin. CDC will speak to the developers to see if the barriers can be moved so they did not encompass the bin.

Council had been approached by a resident asking for a new street sign for Griffin Close. This has been forwarded to CDC who are dealing with it. Clerk also said she had heard that the CDC has allocated a budget to new street signs via the Ward Cllrs. Clerk said she will follow this up directly with CDC with Cllr Neill currently on sick leave. Pending findings this will be placed on the agenda for a future meeting.

20 mph zone in town centre – Clerk said this is progressing and should soon be out for formal consultation. Clerk had also sent in quarterly report to Police Crime Commissioner's office reference the grant for this project. At the same time she had enquired if the project is not completed within 12 months, since the grant was awarded, could it be earmarked. They had replied saying that this may be possible but would take a view when the council submits its July update.

Clerk ended her report saying that she had now received confirmation that the Orders of St John's Care Trust are reviewing their options of how the public art fund (in S106 agreement) can be incorporated into the site (land north of Tesco) which will be known as Edwardstow Court. They would be in touch in the near future to discuss and enable input from the council.

## **6. CHAIRMAN'S ANNOUNCEMENTS**

Chairman said he only wished to report that County Cllr Moor and GCC Highways officer had met with representatives from Liberty who are developing the land adjacent to Bretton House. They had discussed the S106 agreement in relation to highways.

## **7. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**

- a) **Planning Application No 17/00631/FUL – Fire Station, Union Street – Replacement flagpole antenna on drill tower, installation of additional cabinet and ancillary works.**

**RESOLVED** – Proposed Cllr White, seconded Cllr Green no objection. **RECORD OF VOTING** – All in favour. **Motion carried.**

- b) **Planning Application No 17/00665/TELEC – Junction of Maugersbury Road/Park Street – Reshell an existing cabinet to a new PCP type green Huawei 128 all in one cabinet dimensions are 1430 mm L x 1100 mm W with roof height of 200 mm.**

**RESOLVED** – Proposed Cllr V Davies, seconded Cllr Clarke that the council have no objection. **RECORD OF VOTING** – All in favour. **Motion carried.**

- c) **Planning Application No 17/00865/FUL – Borzoi Book Shop, White Cottage, Church Street – Creation of doorway from Church Street to provide separate pedestrian access to first and second floor flat**

**RESOLVED** – Proposed Cllr Green, seconded Cllr Scarsbrook that the council object. Council would like to see a window in the new door, as it opens directly onto the street and therefore could be a H & S issue with passing pedestrians or vehicles. To retain the streetscene, in a sensitive area of the town, the doorway should be recessed in keeping with the rest of the properties in this street. Council also request assurance that the relevant fire escapes are in place too. **RECORD OF VOTING** – All in favour. **Motion carried.**

- d) **Planning Application No 17/00865/LBC – Borzoi Book Shop, White Cottage, Church Street – Creation of doorway from Church Street to provide separate pedestrian access to first and second floor flat**

**RESOLVED** – Proposed Cllr Green, seconded Cllr Scarsbrook that the council object. Council would like to see a window in the new door, as it opens directly onto the street and therefore

could be a H & S issue with passing pedestrians or vehicles. To retain the streetscene, in a sensitive area of the town, the doorway should be recessed in keeping with the rest of the properties in this street. Council also request assurance that the relevant fire escapes are in place too. **RECORD OF VOTING** – All in favour. **Motion carried.**

- e) **Planning Application No 17/01224/ADV – Stuart House, Digbeth Street** – Replacement signage  
**RESOLVED** – Proposed Cllr Day, seconded Cllr Scarsbrook that the council object to excessive signage on this building. Proposed new hanging sign is too big and sticks out too far. When viewing the streetscene the new sign obliterates the view of a historic alcove above the front door.
- f) **Planning Application No 17/01225/LBC – Stuart House, Digbeth Street** – Replacement signage  
**RESOLVED** – Proposed Cllr Day, seconded Cllr Scarsbrook that the council object to excessive signage on this building. Proposed new hanging sign is too big and sticks out too far. When viewing the streetscene the new sign obliterates the view of a historic alcove above the front door.
- g) **Planning Application No 17/00885/FUL – Wraggs Row** – Change of use of ground floor shop to (A1) to one bedroom flat (C3)  
**RESOLVED** – Proposed Cllr Green, seconded Cllr Moseley no objection. **RECORD OF VOTING** – All in favour. **Motion carried.**

## 8. DECISION NOTICES

Planning Application No	Location	Description	STC's Comments	CDC Decision
17/00726/TPO	Ashton House, Union Street	T17 - silver birch - crown lift the canopy to 4m, T32 - hornbeam - less than 2m reduction of lateral crown spread and crown lift to 4m in height, T34 cherry - crown lift to 3.5 m in height, reduce by less than 1 m overall crown spread	No objection	Permits
17/00569/FUL	41 The Park	Single storey side/front extension	No objection	Permits
17/00035/FUL	1 Talbot Court	Change of use from A1 to mixed use A3/A1	No objection	Permits

## 9. TO COMMENT ON CDC'S STRATEGIC HOUSING AND ECONOMIC LAND AVAILABILITY ASSESSMENT (SHLEAA)

There was only one site to be discussed captioned S\_39 but the council had received notification earlier in the day from CDC to say that they had been informed that the British Legion Social Club is not available for redevelopment. So it was unanimously agreed that the council would not issue any comments in relation to this assessment.

## 10. DISCUSS AND COMMENT ON CDC LOCAL PLAN COTSWOLD RETAIL STUDY 2017

Clerk apologised because this should not have been on the agenda as it was discussed at the last meeting.

## 11. STOW CIVIC SOCIETY PLAQUES ON HISTORIC BUILDINGS IN THE TOWN

All agreed that this was a good idea subject to the property owner's permission and to any planning permissions that may be required. Mr Surman, speaking on behalf of the Stow Civic Society, said he would now discuss with the members and when ready to come back with some ideas he would advise the Clerk who can then put it on a future agenda for discussion.

## 12. ANY OTHER BUSINESS (ITEMS TO BE DISCUSSED AT THE NEXT MEETING)

A member reported that the building on the former Bowling Green has been vandalised and expressed concern as the windows had been smashed and the glass is lying on the footpath. Clerk to report to the architect.

**13. MEETING CLOSED** – At 8.10 pm.

**14. DATE OF NEXT MEETING** – Tuesday 25<sup>th</sup> April 2017 at 7.00 pm.

Signed: \_\_\_\_\_ Chairman

Dated: \_\_\_\_\_

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