



Stow-on-the-Wold Town Council

Stow Youth Centre
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Council Meeting to be held on **Thursday 25 June 2015 at 7.15pm**
in Stow Youth Centre

Public participation

Residents are invited to make representations, ask questions and give evidence in respect of any item of business included in the agenda. When directed to do so by the Chairperson each person wishing to speak will be allowed up to three minutes to question/discuss their point. Members of the public may not take part in the Town Council meeting itself unless invited to do so by the Chairperson and the Council cannot make a formal decision on any contributions.

Agenda

Apologies To receive apologies for absence

Code of conduct & declarations of interest To receive declarations of interest

Formal announcements from the Chair

Approval of minutes

To approve, as a true record, the minutes of the Council meeting held on 14 May 2015

Matters arising (but not on the agenda or covered by the clerks report)

1. Representatives on Outside Bodies

To receive any reports from the following Outside Bodies:

- Police
- District Councillors
- County Councillor
- Stow Youth Club

2. May Statement of Account

For council to approve the accounts for March 2015

3. Spending Request: VIC (Cricket Museum)

To approve the final payment of £833.33

4. Internal Audit Report

To accept the internal auditors report

- 5. **Annual Return.**
To approve and sign the accounting and governance statement on the Annual Return
- 6. **Strategic Plan**
To agree to the development of a Strategic Plan
- 7. **Meeting Dates**
To accept the proposed meeting dates
- 8. **Committee Terms of Reference**
 - a) To give Parks and Square Committee responsibility for overseeing the VIC.
 - b) To accept the Committee Terms of References amended to in light of the decision in a).
- 9. **Grant Awarding Policy**
To adopt the Grant Awarding Policy
- 10. **Reports from Clerk, Committees and Working Groups**
To receive a report/minutes, to ask questions and to consider recommendations.

Clerks Report	Page 4
Burial Board	To receive the draft Minutes of 10/6/15
Finance Committee	To receive the draft Minutes of 7/4/15 18/6/15 MM volunteered to continue as internal checker
Gen. Purpose and Policy Cttee.	To receive the draft Minutes of 9/6/15
Neighbourhood Plan Committee	
Park & Square Committee	To receive the Minutes of 4/6/15 QE2 working party Wed. 1 July 5pm onwards
Planning Committee	To receive the Minutes of meeting 28/5/15 and 16/6/15
Traffic & Parking Committee	To receive the Minutes of 2 June 2015
Staffing Committee	
Silver Group	
Councillor's visits / meetings	

Correspondence - a file of correspondence is available for inspection.

Items to be brought to a future meeting

Public Forum (15 minutes unless otherwise agreed)

Following the close of formal business there will be a period allowed for members of the public to speak on local matters. Councillors will respond briefly to speakers.

All Council and Committee meetings are public unless private for personnel, legal or financial reasons.